

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI****AUGUST 6, 2024****REGULAR MEETING****AUGUST 6, 2024**

Be It Remembered that a Regular Meeting of the Mayor and Board of Aldermen of the City of Batesville was held on the first Tuesday of August, being the 6<sup>th</sup> day of August 2024, at 2:00 p.m., when and where were present the following, to-wit:

Mayor Hal Ferrell; Aldermen Stan Harrison, Dennis Land, Bill Dugger, Teddy Morrow, and Bobby Walton. Also present were City Clerk Shonnah Weaver; City Attorney Colmon Mitchell; Chief of Police Dennis Darby; Assistant Chief of Police Barry Thompson; Chief Building Official Andy Berryhill; Parks & Recreation Heath Fullilove; Public Works Director Newt Benson; Fire Chief Tim Taylor; Deputy Fire Chief David Tarver; Civic Center Director Rodney Holley; and Administrative Assistant Sulli Woods.

A quorum being present, the meeting was duly opened by the Mayor, and after the invocation given by Rev. Walter Williams, the following business was taken up.

**IN RE: APPROVAL OF AGENDA**

Upon motion of Alderman Harrison and second of Alderman Land on and upon unanimous vote taken, the agenda of August 6, 2024, was approved with an addition to the Civic Center Agenda.

AUGUST 6, 2024

# **CITY OF BATESVILLE BOARD MEETING**

**AUGUST 6, 2024  
2:00 P.M. | CITY HALL**

## **AGENDA**

**CALL TO ORDER:** Mayor Hal Ferrell

**INVOCATION:** Rev. Walter Williams

### **PLEDGE OF ALLEGIANCE**

**MAYOR'S WELCOME STATEMENT:** "To all in attendance, pursuant to Order by the Board of Aldermen, adopted on March 1, 2022, in order to address the Mayor and Board of Aldermen, you must be on the agenda, and pursuant to Order adopted March 23, 2023, you must sign the sign-in sheet with a complete address."

### **APPROVE AGENDA**

- August 6, 2024

### **APPROVE MINUTES OF PRIOR MEETINGS**

- Adjourned Meeting – July 16, 2024
- Regular Meeting- July 16, 2024

### **CONSENT AGENDA**

1. Approval for Lt. Justin Davis to attend NRA Patrol Rifle Instructor Training in Holly Springs, MS on September 16-20, 2024. He will travel in a city vehicle. The training registration fee is \$685.00. Expenses paid/reimbursed by the city.
2. Approval for Anthony Waller to attend the NFPA 1033 Fire Investigator- I Class at Alabama Fire College in Tuscaloosa, AL September 9-13, 2024. The course fee of \$570.00. Expenses paid/reimbursed by the city.
3. Approval for Justin Johnson and Garrett Bynum to attend the Haz Mat Awareness and Operations course delivered through a hybrid course from the MSFA. Two weeks online and one week at the MSFA where students will take finals and test on JPR's (skills) classes start September 9,2024. On campus September 22-26, 2024. They will travel in a city vehicle. Expenses will be paid/reimbursed by the city.
4. Approval for Debbie Turner to attend 2024 Winter Municipal Clerk Conference December 11-13, 2024, in Flowood, MS. Expenses will be paid/reimbursed by the city.

### **PAY REQUEST AGENDA**

1. Approval of payment in the amount of \$1,200.00 to be made to Mark Hodge Appraisals in connection with 85.29 acres property.
2. Approval of pay application #1 in the amount of \$21,869.00 to be made to TDL Contractors, Inc. in connection with Batesville Mounds Pavilion and Museum.
3. Approval of payment in the amount of \$4,080.00 to be made to Tice Engineering, Inc. in connection with the MLK Sewer Project.
4. Approval of payment in the amount of \$63,630.00 to be made to United Systems & Software, Inc. in connection with gas radio endpoints.
5. Approval of payment in the amount of \$24,957.00 to be made to Gulf State Engineering Co., Inc. in connection with Sherwood Drive Lift Station.
6. Approval of payment of the following to be made to US Bank
  - \$96,325.00 – Fire Station/Public Works
  - \$46,425.00 – REDA
  - \$155,775.00 – Water/Sewer Revenue
7. Approval of pay application #8 in the amount of \$158,176.43 to be made to M & N Construction in connection with the Concourse Project.

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**HUMAN RESOURCES**

See Attached

**VISITORS**

1. Austin Gant
2. Shana Smith
3. Cherry Craven
4. Robin Babb
5. Selina Green
6. Cindy Elmore

**PERMANENT VISITORS**

- Panola Partnership
- North Delta Planning and Development
- Mendrop Engineering Resources
- Panola County Board of Supervisors and department heads
- State or Federal legislators representing any part of Panola County
- Any person engaged in contractual business with the City of Batesville
- The Panolian Jeremy Weldon or his proxy

**PUBLIC HEARING – 3:00 P.M.**

1. Variance Request for New Hope Church of God to allow metal siding

**BIDS RECEIVED**

RFQ engineering services

**REPORT OF DEPARTMENT HEADS****CHIEF BUILDING OFFICIAL – ANDY BERRYHILL**

1. Monthly inspection & complaint list
2. Planning commission minutes for July
3. Set Public Hearing- Variance Request for R. Jay Moore to allow metal siding
4. Set Public Hearing as needed
  - a) Acknowledge adjudication and approval to post notice for 135 Keating Road
  - b) Set hearing for 105 Boyd Street September 3, 2024
  - c) Set hearing for 103 Dora Street September 3, 2024
5. Approval of specs for new copier
6. Two quotes received for new copier and service
  - a. J.T. Ray Company 60-month lease \$119.00 with option 3 service agreement \$363/year
  - b. MidSouth Copier Systems 60-month lease \$128.00 with service agreement \$400/year  
(via email)

**ASSISTANT CHIEF OF POLICE – BARRY THOMPSON****CITY ATTORNEY – COLMON MITCHELL**

1. Modernization Fund

**CITY CLERK – SHONNAH WEAVER**

1. Electronic Vehicle Charging Station
2. Approval to adopt Uniform Assessment Schedule
3. Transfer of funds from Gas savings OP to general
4. Transfer of funds- Tourism to multi-purpose building

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**FIRE CHIEF – TIM TAYLOR**

1. Monthly Fire Code Inspections and Incidents report
2. Discuss Ladder Truck

**PARKS AND RECREATION DIRECTOR – HEATH FULLILOVE****CIVIC CENTER DIRECTOR – RODNEY HOLLEY****PUBLIC WORKS DIRECTOR – NEWT BENSON****-Public Works**

1. Holiday Lighting- Downtown Area
2. Playground- Downtown
3. Requesting permission for the board to approve the 592 paperwork and allow the mayor to sign the attached documentations
4. Michael Jones to present plans for dog pound

**- Water/ Sewer**

1. Easement for sewer on cross development
2. High School Generator is 8 weeks from order date
3. Rebid the boring for mounds project due to R/R liability insurance requirements

**- Street/ Sanitation**

1. Easement for stormwater off Cracker Barrell Dr. (If completed by Mendrop)
2. Request permission to accept ADA sidewalk plans for the square (see drawings)
3. Batesville Sign Project- HWY 6 E- Approval for Mayor to sign- MDOT

**- Wastewater Treatment**

1. Request permission to accept the annual service agreement from Hach. (Lab reagents, probes, existing equipment)
  - \$7,135.00
2. Requesting permission to transfer 50 hp Case tractor and 6' bush hog from WWTP to the Gas Department

**- Gas**

1. Contract proposal for gas system. Mis South Engineering Consultants- Professional Services

**- Parks & Recreation****ALLOW CLAIMS:** 46221-46993 (includes The Co-Op)**OTHER MATTERS BY MAYOR OR ALDERMAN:****EXECUTIVE SESSION**

1. Personnel matter/grievance- Andy
2. Personnel- Possible litigation- Newt
3. Personnel- Shannah
4. Colmon

**ADJOURNMENT**

## MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI

AUGUST 6, 2024

**IN RE: APPROVAL OF MINUTES**

Upon motion of Alderman Land and second of Alderman Harrison and upon unanimous vote taken, the minutes of the July 16, 2024, adjourned meeting and July 16, 2024, regular meeting were approved.

**IN RE: SIGNATURE SHEET FOR MEETING OF AUGUST 6, 2024**

Board Meeting  
August 6, 2024  
Signature Sheet

Jim Whirlaker	1098 Lakewood Pr Batesville
Please print name clearly	Street Address, City, Zip
Candice Ford	2045 Chapel Lane Rd Corinth, MS 38620
Please print name clearly	Street Address, City, Zip
Shana Smith	505 Lakewood Dr. Batesville, MS 38606
Please print name clearly	Street Address, City, Zip
Chandy Flmore	3947 Chapel Ln RD. Batesville, MS 38606
Please print name clearly	Street Address, City, Zip
Leigh Darby	108 Faith Drive Batesville, MS 38606
Please print name clearly	Street Address, City, Zip
Shirley Gray Darby	217 Herman Circle Batesville, MS
Please print name clearly	Street Address, City, Zip
New Benson	City
Please print name clearly	Street Address, City, Zip
6-7 Sain	City
Please print name clearly	Street Address, City, Zip
Bailey Thompson	100 College St. Batesville, MS
Please print name clearly	Street Address, City, Zip
David Farver	132 Van Voris
Please print name clearly	Street Address, City, Zip
Tina Taylor	11 11 11 Batesville MS
Please print name clearly	Street Address, City, Zip
Dawnda Page	220 Van Voris, MS 38606
Please print name clearly	Street Address, City, Zip
Howard Randolph	224 Ridge Dr. Jackson MS. 39216
Please print name clearly	Street Address, City, Zip
Jonathan Buckley	Westgate
Please print name clearly	Street Address, City, Zip
BRENT BARFIELD	MENDON
Please print name clearly	Street Address, City, Zip
DENNIS BARFIELD	Code Office
Please print name clearly	Street Address, City, Zip
Justin Gunz	720 Civic Ctr. Bates MS
Please print name clearly	Street Address, City, Zip
Justin Gunz	953 Lanquette Acres Batesville, MS 38606
Please print name clearly	Street Address, City, Zip
Debra L. Clegg	5776 Hwy 35W Batesville MS 38606
Please print name clearly	Street Address, City, Zip
Alanna Norwood	107 Browning St. Batesville, MS 38606
Please print name clearly	Street Address, City, Zip
J. E. O'Bryan	2303 Stevens Lake Dr. BATESVILLE, MS 38606
Please print name clearly	Street Address, City, Zip
Shannen Wells, Garver	1076 Highland Colony, Pkwy, Suite 325 Ridgeland MS 39157
Please print name clearly	Street Address, City, Zip
CITIUS ELLIS	25215 Hwy 35W Sardis, MS 38606
Please print name clearly	Street Address, City, Zip

Zelinda Wright 5953 Hwy 51 Pop, MS 38058  
Vicki Wolfe 129 Shankle Drive, Courtland, MS 38620  
Suzanne Denley 106 Turtle Creek Batesville, MS 38606  
Cherry Craven 119 Hemlock Rd. Batesville, MS 38606  
Gloria Tucker Courtland, MS 38620

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**IN RE: APPROVAL OF CONSENT AGENDA**

Upon motion of Alderman Land and second of Alderman Dugger and upon unanimous vote taken, it was ordered that the following matters and items on the consent agenda be, and they are hereby approved:

1. Approval for Lt. Justin Davis to attend NRA Patrol Rifle Instructor Training in Holly Springs, MS on September 16-20, 2024. He will travel in a city vehicle. The training registration fee is \$685.00. Expenses paid/reimbursed by the city.
2. Approval for Anthony Waller to attend the NFPA 1033 Fire Investigator- I Class at Alabama Fire College in Tuscaloosa, AL September 9-13, 2024. The course fee of \$570.00. Expenses paid/reimbursed by the city.
3. Approval for Justin Johnson and Garrett Bynum to attend the Haz Mat Awareness and Operations course delivered through a hybrid course from the MSFA. Two weeks online and one week at the MSFA where students will take finals and test on JPR's (skills) classes start September 9, 2024. On campus September 23-26, 2024. They will travel in a city vehicle. Expenses will be paid/reimbursed by the city.
4. Approval for Debbie Turner to attend 2024 Winter Municipal Clerk Conference December 11-13, 2024, in Flowood, MS. Expenses will be paid/reimbursed by the city.

**IN RE: APPROVAL OF PAY REQUEST AGENDA**

Upon motion of Alderman Harrison and second of Alderman Land and upon unanimous vote taken, it was ordered that the following matters and items on the pay request agenda be, and they are hereby approved:

1. Approval of payment in the amount of \$1,200.00 to be made to Mark Hodge Appraisals in connection with 85.29 acres property.
2. Approval of pay application #1 in the amount of \$21,869.00 to be made to TDL Contractors, Inc. in connection with Batesville Mounds Pavilion and Museum.
3. Approval of payment in the amount of \$4,080.00 to be made to Tice Engineering, Inc. in connection with the MLK Sewer Project.
4. Approval of payment in the amount of \$63,630.00 to be made to United Systems & Software, Inc. in connection with gas radio endpoints.
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  - \$96,325.00 – Fire Station/Public Works
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7. Approval of pay application #8 in the amount of \$158,176.43 to be made to M & N Construction in connection with the Concourse Project.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI****AUGUST 6, 2024****IN RE: APPROVAL OF HUMAN RESOURCES AGENDA**

Upon motion of Alderman Morrow and second of Alderman Harrison and upon unanimous vote taken, it was ordered that the following matters and items on the human resources agenda be, and they are hereby approved:

1. Approval for Mitchell Russell to the position of patrolman at the rate of \$20.06 per hour pending successful pre-employment physical examination, drug and alcohol screening, and psychological evaluation. That said offer of employment expires on August 19, 2024, at midnight if not accepted.
2. Approval to hire David Burton, Moneisha Porter, Moneisha Thompson to the position of dispatchers at the rate of \$16.39 per hour pending successful pre-employment physical examination, drug and alcohol screening, and psychological evaluation. That said offer of employment expires on August 19, 2024, at midnight if not accepted.
3. Approval to transfer Dispatcher Shameda Wilbourn to the position of patrolman pending successful updated physical examination, drug and alcohol screening with an hourly rate of \$20.06.
4. Approval to promote Thomas Cockrell from Firefighter to Driver/Operator on Shift A with pay rate adjusted from \$14.33 to \$15.63 per hour. Effective August 8, 2024.
5. Approval to promote Parker Noblin from Firefighter to Driver/Operator on Shift A with pay rate adjusted from \$14.33 to \$15.63 per hour. Effective August 8, 2024.
6. Approval of pay adjustment for Justin Hudson from \$13.55 to \$14.33 per hour. He completed the necessary basic training at the Mississippi Fire Academy on July 25, 2024, to meet the certification requirements by the State of Mississippi.
7. Approval to accept the resignation of Matthew Hubbard as Lieutenant on C shift and Full-time fireman. Effective August 7, 2024.

**IN RE: 2024 SOUTH PANOLA ALUMI TAILGATION EVENT- CIVIC CENTER NORTH PARKING LOT**

Shana Smith appeared before the Mayor and Board of Aldermen requesting for the use of the North Parking lot at the Batesville Civic Center in order to host a South Panola Alumni Tailgating Event on October 11, 2024, from 7a.m.- 7p.m.

Upon motion of Alderman Harrison and second of Alderman Walton and upon unanimous vote taken, it was ordered that the request be, and it is hereby approved. This event will be coordinated with the Batesville Police Department.

**IN RE: BATESVILLE DOG POUND**

Cindy Elmore appeared before the Mayor and Board of Aldermen addressing her concerns of the conditions of the Batesville Dog Pound. The City of Batesville architect Michael Jones was directed to meet with Benji Caine and the volunteers at the Batesville Pound to discuss his improvement plans.

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**IN RE:            PUBLIC HEARING - 3:00 P.M.  
                  PUBLIC HEARING – VARIANCE – NEW HOPE CHURCH OF GOD**

The Mayor opened the Public Hearing and Chief Building Official Andy Berryhill explained the purpose of the hearing being a request from Raymond Aven, for a Variance to allow metal siding. Said property is located at 14015 Hwy 35 S in the City of Batesville, Second Judicial District of Panola County, Mississippi, and is described as:

Parcel Number: 31380004803 0000808  
17 AC PT S1/2 S1/2 East of Highway 35 of  
Unplatted Land of Section 34, Township 8, Range 7

and

Notice of said hearing having been published in the manner and for the time required by law as evidenced by a copy of the Proof of Publication attached hereto:

Raymond Aven was present and spoke in support of this request and no one was present in opposition of this request.

Chief Building Official Andy Berryhill reported that the Planning Commission recommended said variance request at their meeting held on July 29, 2024.

The Mayor declared the hearing closed.

## MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI

AUGUST 6, 2024

## Publisher's Certificate of Publication

STATE OF MISSISSIPPI  
COUNTY OF PANOLA

Rebecca Alexander, being duly sworn, on oath says she is and during all times herein stated has been an employee of Batesville Newsmedia publisher and printer of the The Panolian (the "Newspaper"), has full knowledge of the facts herein stated as follows:

1. The Newspaper printed the copy of the matter attached hereto (the "Notice") was copied from the columns of the Newspaper and was printed and published in the English language on the following days and dates:

07/10/24

2. The sum charged by the Newspaper for said publication is the actual lowest classified rate paid by commercial customer for an advertisement of similar size and frequency in the same newspaper in which the Notice was published.

3. There are no agreements between the Newspaper, publisher, manager or printer and the officer or attorney charged with the duty of placing the attached legal advertising notice whereby any advantage, gain or profit accrued to said officer or attorney

*Rebecca Alexander*

Rebecca Alexander, Publisher

Subscribed and sworn to before me this  
10th Day of July, 2024

*Shandale Goodman*



Shandale Goodman, Notary Public  
State of Mississippi  
My commission expires 07-30-2026

Account # 180200  
Ad # 1849683

CITY OF BATESVILLE  
PO BOX 689  
BATESVILLE MS 38606

## PUBLIC NOTICE

NOTICE OF PUBLIC  
HEARING

WHEREAS, Donnie Shaw has made application to the Mayor and Board of Aldermen of the City of Batesville, Mississippi, requesting that they grant a variance to allow metal siding on a new shop building for New Hope Church of God.

Said property is located at 296 Highway 35 North in the City of Batesville, Second Judicial District of Panola County, Mississippi, and is described as:

Parcel Number: 31380004803  
0000808  
17 AC PT S1/2 S1/2 East of  
Highway 35 of Unplatted Land  
of Section 34, Township 8,  
Range 7  
and

NOW THEREFORE, pursuant to the order of the Mayor and Board of Aldermen of the City of Batesville, Mississippi, notice is hereby given to all persons interested in, or in any way affected by, said application that a public hearing on said application shall be held by the Mayor and Board of Aldermen of the City of Batesville, Mississippi, at 3:00 P.M. on August 6, 2024, at the City Hall located at 103 College Street, Batesville, Mississippi, at which time all parties interested in or affected thereby, will be heard, after which a decision will be rendered by the said Board of Mayor and Aldermen. Any objection made concerning the property described herein above may be made by any person in writing or in person at said hearing.

If any objection be made in writing, it must be filed with the undersigned prior to or at time of said public hearing. Any party interested may appear in person and or by counsel at said public hearing.

CITY OF BATESVILLE  
Shonnah Weaver, City Clerk

The Panolian:  
July 10, 2024  
HEARING 8.6.24

## IN RE: VARIANCE – NEW HOPE CHURCH OF GOD

On motion of Alderman Morrow, second of Alderman Walton and unanimously carried by a vote being taken, it was ordered that the request from Donnie Shaw for a variance to allow an additional metal siding on shop at the property located at 14015 Hwy 35 N, be and it is hereby granted.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

AUGUST 6, 2024

**IN RE: RECONSIDERATION OF PROPOSALS FOR ENGINEERING SERVICES-RFQ ENGINEERING SERVICES**

There came on for further consideration the matter of proposals received at the meeting of the Mayor and Board of Aldermen on July 16, 2024, regarding the Engineering Services for the RFQ Engineering services. The proposals received and taken under advisement were:

**Mendrop Engineering Resources  
Garver USA**

After review and scoring the proposals, upon motion of Alderman Harrison and second of Alderman Land and upon unanimous vote taken, it was ordered that because the Request for Qualifications was published for the required time in The Panolian, a newspaper of general circulation, as well as posted in the Mississippi Procurement Technical Assistance Program's Agency Bid Bank (MPTAP), the Board considered or deemed the submitted proposals to be adequate competition and further ordered that the proposal from Mendrop Engineering Resources, be and it is hereby accepted as the highest rated proposal and the issuance of a contract to Mendrop Engineering Resources, is subject to and contingent upon the City's receipt of funding that is satisfactory to the City in its sole judgement. A copy of said proposal and scoring sheets are on file in the Office of the City Clerk.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI****AUGUST 6, 2024****IN RE: SET PUBLIC HEARING- VARIANCE- ALLOW METAL SIDING**

Upon motion of Alderman Harrison, second of Alderman Morrow and upon unanimous vote taken, the following Order was adopted:

**ORDER SETTING TIME, DATE, AND PLACE OF PUBLIC HEARING  
ON VARIANCES TO THE SITE & BUILDING DESIGN STANDARDS OF THE CITY  
OF BATESVILLE, MISSISSIPPI AND AUTHORIZING THE CITY CLERK TO  
PUBLISH NOTICE OF SAID HEARING**

WHEREAS, R. Jay Moore has submitted to the Mayor and Board of Aldermen of the City of Batesville, Mississippi, an application for a variance from the requirements of the Site & Building Design Standards adopted by the City of Batesville on February 16, 2010 and amended by ordinances adopted on January 3, 2012, May 1, 2012, and December 2, 2014.

WHEREAS, The said R. Jay Moore requests a variance to allow  $\frac{1}{2}$  /12 roof pitch and the use of metal sheeting on the sides of new mini storage buildings. Said property is located on McMahan Drive in the City of Batesville, Second Judicial District of Panola County, Mississippi, and is described as:

Parcel # 318620005800 0000205  
PT NE 1/4 NW 1/4 NE 1/4 of Section 14,  
Township 9, Range 7, containing 0.70 acres, more or less  
McMahan Drive Lot

and

WHEREAS, said request was received by the Planning Commission of the City of Batesville at their meeting held on July 29, 2024, and

WHEREAS, said Planning Commission recommended the variance be allowed and

NOW, THEREFORE, BE IT ORDERED that on the 3<sup>rd</sup> day of September 2024, at 3:00 o'clock P.M. in the City Hall of the City of Batesville, Mississippi, the Mayor and Board of Aldermen will hold a public hearing on said application and the Clerk of the City of Batesville, Mississippi, is hereby ordered and authorized to place a notice of said public hearing for publication in "The Panolian", a newspaper having a general circulation in the City of Batesville, Mississippi.

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**IN RE: NOTICE TO PROCEED FOR LOT CLEANING**

There came on for discussion the matter of the vacant lot located at 135 Keating Road, owned by Lynn Property LLC. Chief Building Official Andy Berryhill presented the following report to the Mayor and Board of Aldermen:

Upon motion of Alderman Harrison and second of Alderman Morrow and upon unanimous vote taken, it was ordered that the City shall proceed with cleaning said vacant lot, as set out in section 21-19-11(2) of the Mississippi Code of 1972 as now enacted and as amended and supplemented from time to time, if the owner fails to do so as advised by Mr. Berryhill.

**City of Batesville Code Office**

Building, Planning, Zoning, &amp; Permitting

146 Public Square  
P.O. Box 689  
Batesville, MS 38606  
Phone: 662-563-6621

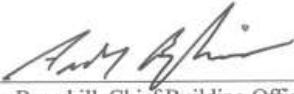
**Report to the Mayor and Board of Aldermen of Condition of Real Property**

Parcel Number: 3182P0005300 40003100  
135 Keating Road  
Owned by: Lynn Property, LLC

The parcel described above is less than one acre in size and the cost to clean said property will not exceed \$250.00, plus an administrative fee of no more than \$50.00 per cleaning, and a penalty of \$100.00 or 100% of the actual cleaning cost, whichever is greater.

The property has become overgrown with grass and weeds, therefore, it has been determined, by the Chief Building Official, that the property is in such a state of uncleanliness as to be a menace to the public health, safety, and welfare of the community.

Signed on this the 6<sup>th</sup> day of August, 2024.

  
Andy Berryhill, Chief Building Official

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AUGUST 6, 2024

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**IN RE: SET CLEAN UP HEARING- 105 BOYD STREET**

Upon motion of Alderman Harrison and second of Alderman Morrow and upon unanimous vote taken, the following Resolution was adopted:

**RESOLUTION SETTING PUBLIC HEARING**

WHEREAS, there came on for consideration the need to hold a public hearing to determine whether property owned by the following persons and located at the following locations in the City of Batesville, Mississippi, are in such a state of uncleanliness as to be a menace to the public health, safety and welfare of the community.

Olivette Robertson- 105 Boyd Street

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the City of Batesville will conduct a hearing at City Hall on the 3<sup>rd</sup> day of September, 2024, at 3:00 p.m. to determine if said properties are in such a state of uncleanliness as to be a menace to the public health, safety and welfare of the community and that notice of such hearing be given to the owners in the manner and for the time required by law.

RESOLVED this the 6<sup>th</sup> day of August, 2024.

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AUGUST 6, 2024

**IN RE: SET CLEAN UP HEARING- 103 DORA STREET**

Upon motion of Alderman Harrison and second of Alderman Morrow and upon unanimous vote taken, the following Resolution was adopted:

**RESOLUTION SETTING PUBLIC HEARING**

WHEREAS, there came on for consideration the need to hold a public hearing to determine whether property owned by the following persons and located at the following locations in the City of Batesville, Mississippi, are in such a state of uncleanliness as to be a menace to the public health, safety and welfare of the community.

Eddie Ballentine & Leroy Flowers- 103 Dora Street

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the City of Batesville will conduct a hearing at City Hall on the 3<sup>rd</sup> day of September, 2024, at 3:00 p.m. to determine if said properties are in such a state of uncleanliness as to be a menace to the public health, safety and welfare of the community and that notice of such hearing be given to the owners in the manner and for the time required by law.

RESOLVED this the 6<sup>th</sup> day of August, 2024.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI****AUGUST 6, 2024****IN RE: APPROVAL OF SPECIFICATIONS FOR CODE OFFICE PRINTER**

Upon motion of Alderman Harrison and second of Alderman Walton and upon unanimous vote taken, it was ordered that the following specifications for the Code Office printer, be and they are hereby approved, and further ordered that Code Official Andy Berryhill be and he is hereby authorized to obtain quotes for said printer.

**Specs for Lease of new copier for Code Office**

- Dual Scan Document Feeder
- Copier Stand with Storage
- 250 GB Hard Drive
- Network Printing System
- Color Scanning
- Two 500 Sheet Paper Trays
- 100 Sheet Bypass Tray
- Surge Protector

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AUGUST 6, 2024

**IN RE: QUOTES RECEIVED - COPIER - CODE ENFORCEMENT OFFICE**

The City of Batesville received the following quotes for the sixty (60) months lease of a color copier/printer/scanner for use in the Code Enforcement Office:

J.T. Ray Company- \$119.00/per month

MidSouth Copier Systems- \$128.00/per month

Upon recommendation of Chief Building Official Andy Berryhill and upon motion of Alderman Land and second of Alderman Harrison and upon unanimous vote taken, it was ordered that the quote from J.T. Ray Company in the amount of \$119.00/month be and it is hereby approved and accepted as the lowest and best quote. Copies of the quotes are on file in the Office of the City Clerk and a copy of the accepted quote follows:



**J.T. Ray**  
COMPANY  
OFFICE EQUIPMENT SALES, SERVICE, & LEASING

218C South Denton Road  
New Albany, MS 38652  
Phone: (662) 538-1050  
www.jtrayco.com

7/17/2024

New Konica-Minolta bizhub C301i  
Full-Color Digital Copier / Printer / Scanner  
For Batesville Code Enforcement

Key / Standard Features:

30 Pages Per Minute Full-Color  
 30 Pages Per Minute Black and White  
 8 Bit Color Copier / Printer  
 256 Color Shades Per Pixel  
 16.7 Million Possible Color Combinations  
 Up to 11" x 17" Full Bleed On 12" x 18" Paper (printing)  
 Single Pass – Dual Scan Document Feeder – 100 Sheet Capacity  
 (Scans up to 160 pages per minute duplexing and 80 pages per minute single-side documents)  
 USB Printing / Scanning  
 Two 500 Sheet Universal Paper Size Trays  
 100 Sheet Bypass (16 lb. bond to 140 lb. index)  
 Banner Printing  
 250 GB Hard Drive  
 2 GB Standard Memory (Shared With Print Controller)  
 Internal Print Controller – Standard PCL/Post-Script  
 Built-In Scanner (Scan to e-mail, desktop, FTP, & HDD)  
 25% Reduction to 400% Enlargement (by .1% Increments)  
 Booklet Mode  
 9" Color Touch Screen  
 Surge Protector (copy/print/fax)  
 \*Fax Kit Optional (\$10.00 / Mo.)  
 \*Stapling Finisher Optional (\$15.00 / Mo.)

New Konica-Minolta bizhub C301i Lease Options

Your Payment Now	\$119.00 / mo.
<b>60 months</b>	<b>\$119.00 / mo.</b>
<b>48 months</b>	<b>\$142.00 / mo.</b>

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

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**AUGUST 6, 2024**

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**IN RE: APPROVAL TO AMEND MINUTES**

Upon motion of Alderman Dugger and second of Alderman Morrow and upon unanimous vote taken, it was ordered that the Order of the Minutes from the board meeting on October 3, 2023, recorded in Minute Book G-3 at page 417 approving payment in the amount of \$1,352,333.33(final) to Gregory Companies, LLC dba Murphree Paving relative to the street paving project, contingent upon the change order approval, be and it is hereby amended nunc pro tunc on board meeting October 3, 2023 to state payment be made out of the modernization fund to the extent funds are available otherwise from any other appropriate funds.

**IN RE: APPROVAL TO RESCIND ORDER OF MINUTES- ELECTRIC VEHICLE CHARGING STATIONS**

Upon motion of Alderman Harrison and second of Alderman Land and upon unanimous vote taken, it was ordered that the Order of the Minutes recorded in Minute Book H-3 at page 7 &8 accepting the quote from Lilypad, be and it is hereby rescinded.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

AUGUST 6, 2024

**IN RE: APPROVAL TO ADOPT THE UNIFORM ASSESSMENT SCHEDULE  
2024-2025**

There came on for further consideration by the Mayor and Board of Aldermen of the City of Batesville, the matter of the Uniform Assessment Schedule for the year 2024-2025.

And it appearing to the Board, and the Board finding that there has been no objection, or complaint filed, to the adoption of said Schedule, said matter having been in every respect, handled and conducted as provided in Section 27-51-21 of the Mississippi Code.

Upon motion of Alderman Harrison and second of Alderman Land and upon unanimous vote taken, the following Resolution is hereby adopted:

RESOLVED that the Uniform Assessment Schedule for the year 2024-2025 as prepared by the Department of Revenue be and the same is hereby adopted as the Uniform Assessment Schedule for the City of Batesville for the year 2024-2025 and that a copy of this order be forwarded to the Tax Collector of Panola County, Mississippi, for his use in collecting taxes for the City of Batesville for the year 2024-2025, in accordance with previous orders of the Mayor and Board of Aldermen.

This the 6<sup>th</sup> day of August, 2024.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

AUGUST 6, 2024

**IN RE: TRANSFER OF FUNDS FROM GAS OP TO GENERAL**

Upon motion of Alderman Harrison and second of Alderman Morrow and upon unanimous vote taken, the following Resolution was adopted:

**RESOLUTION**

WHEREAS, the revenues of the City's natural gas system have been set aside in accordance with Section 21-27-57 of the Mississippi Code of 1972, and after so doing there is surplus revenue remaining, and

WHEREAS, the revenue of the City's natural gas system derived from sources other than the issuance of bonds has been applied in accordance with Section 21-27-61 of the Mississippi Code of 1972, and

WHEREAS, there remains a surplus of revenue of the City's natural gas system that may be transferred to the City's General Fund as authorized by the aforesaid sections of the Mississippi Code which would be in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED that the sum of \$500,000.00 of said surplus revenue be transferred from the natural gas system to the City's General Fund and used for the best interests of the City as allowed by law

RESOLVED this the 6<sup>th</sup> day of August, 2024.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

AUGUST 6, 2024

**IN RE: TRANSFER OF FUNDS - TOURISM TO MULTI PURPOSE  
BUILDING**

Upon motion of Alderman Harrison and second of Alderman Land and upon unanimous vote taken, the following Resolution was adopted:

**RESOLUTION**

WHEREAS, the City of Batesville, Mississippi, is authorized under Chapter 824, Local and Private Laws of 1992, as amended by Chapter 912, Local and Private Laws of 1997, as amended by House Bill Number 1587 of the 2016 Mississippi Legislative Session, as further amended by Senate Bill 2518 of the 2023 Mississippi Regular Legislative Session, to collect certain revenue and expend same for the purpose of establishing, promoting, and developing tourism, economic development and industry and related matters within the city and the surrounding areas; and

WHEREAS, the Batesville Civic Center is owned and operated by the City to help establish, promote, and develop tourism, economic development and industry and related matters within the City and surrounding areas.

NOW, THEREFORE, BE IT RESOLVED as follows:

1.

That the Mayor and Board of Aldermen does hereby find and determine that the Batesville Civic Center is owned and operated by the City in a manner that helps to establish, promote, and develop tourism, economic development, and industry and related matters within the city and the surrounding area.

2.

That the Mayor and Board of Aldermen does hereby find and determine that the Batesville Civic Center attracts visitors and tourists to the City and will help to promote and enhance the tourism, industry, and economic development of the city and the surrounding area.

3.

That the city shall set aside, appropriate, expend and transfer from the revenues received pursuant to said Chapter 824 and said amendments, a sum not to exceed \$500,000.00 to the fund for the Batesville Civic Center known as the Multi-Purpose Building Fund for use in the operation and maintenance of the Batesville Civic Center.

RESOLVED this the 6<sup>th</sup> day of August, 2024.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

AUGUST 6, 2024

**IN RE APPROVAL TO OBTAIN SPECIFICATIONS AND QUOTES FOR PLAYGROUND ON SQUARE**

Upon motion of Alderman Morrow and second of Alderman Land and upon unanimous vote taken, it was ordered that Parks and Recreation Director Heath Fullilove be and he is hereby authorized to obtain specifications and quotes for a playground on the square.

**IN RE: APPROVAL TO ACCEPT QUOTES**

Upon motion of Alderman Harrison and second of Alderman Morrow and upon unanimous vote taken, it was ordered that Civic Center Director Rodney Holley be and he is hereby authorized to accept the quote of \$60.00 from Archer Seating Clearinghouse. A copy of said quotes are on file in the Office of the City Clerk and a copy of the accepted quote follows:

**Invoice**  
**8624**

**ARCHER SEATING CLEARINGHOUSE**  
1510 Jesse Bridge Road  
Pittsgrove, NJ 08318  
856-692-0242 USA

Mr. Jonathan Wilkes  
Batesville Civic Center  
290 Civic Center Dr  
Ship To: Batesville, MS 38606

**Bill To:** facilities@batesvilleciviccenter.com  
662-934-9124

Salesperson:	Steve	Date of order:		
Payment Terms:	Immediately upon receipt	Date order shipped:		
	of the parts at your location	FOB point:	Vineland, NJ	
Invoice number:	8624	Invoice date	8/6/2024	
Purchase order No:	2026			
Item	Quantity	DESCRIPTION	Cost	AMOUNT
1	2	Hussey seat arms, cut corner style, one RH one LH.	\$17.00	34.00
2	1	Fedex ground 6 lb.	\$26.00	26.00
Archer Seating Clearinghouse Tax ID number is 22-3330964 Archer Seating Clearinghouse Dunn & Bradstreet is 92-661-0601 NO TAX ON INTERNET GENERATED ORDERS				
Sub total:				
You pay this amount:				\$60.00

## MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI

AUGUST 6, 2024

## IN RE: QUOTES RECEIVED- PADS FOR PICNIC TABLES AT THE RV PARK

The City of Batesville received the following quotes for materials and labor for eight (8) pads for picnic tables at the RV park:

D&D CONSTRUCTION OF MS., INC	\$3,840.00
MMC MATERIALS, INC	\$156.00/CY
LAFAYETTE READY MIX	\$5,764.00

Upon motion of Alderman Morrow and second of Alderman Harrison and upon unanimous vote taken, it was ordered that the quote from MMC Materials, Inc. in the amount of \$156.00/CY and the quote from D&D Construction of MS., Inc in the amount of \$3,840.00 be and they are hereby approved and accepted as the lowest and best quotes for the eight (8) pads for the picnic tables at the RV park. A copy of said quotes are on file in the Office of the City Clerk and a copy of the accepted quotes follows:



Customer: City of Batesville  
Attn:

Date: 7/17/24  
Projects: Batesville Civic Center  
Location: Batesville

MMC Materials  
PO Box 419  
Batesville, MS 38606

We are pleased to quote you the following prices for materials for the above referenced project:

ITEM	DESCRIPTION	UNIT	PRICE
1	3000 PSI	CY	\$156.00

## NOTES:

**32 YDS 3000 PSI @ \$156.00 \$4992.00**

QUOTATION TERMS: unless otherwise stated herein, the following applies: Void unless accepted 30 days from effective date. Credit subject to approval. Payment terms are NET 30 days from invoice date. A finance charge of 1.5% per month will be applied to all unpaid past due balances. In addition, our credit agreement requires payment of all reasonable attorney's fees and other costs incurred for collection of unpaid balances. Delivery subject to availability of materials. Pricing subject to tax unless exemption certificate provided. Quotation is for low sulfate conditions, regular hours delivery without temperature controls. Other conditions may result in extra charges. Loads under 5 cubic yards, unloading time exceeding an hour, order cancellations with less than an hour notice, may result in extra charges. Will calls may be cancelled if not confirmed two hours before due.

*PO # 2037*

ACCEPTED:

COMPANY:

DATE:

*City of Batesville*  
*8/11/2024*

## MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI

AUGUST 6, 2024

**D & D  
CONSTRUCTION OF MS., INC.**

P. O. Box 21

Batesville, MS 38606

Office: (662) 934-8262

Fax: (662) 563-5077

Date 8-5-24City of BatesvilleBatesville MS.Civic CenterPadsFurnish Forms MATERIALS + LABORS to Pour + Finish 8  
16'x20' PADS COSTS:3,840.00PO # 20388/7/2024

ALL WORK GUARANTEED		Material	?
BUSINESS	<u>Joshua Draper</u>	Labor	
CUSTOMER SIGNATURE	<u>H. O. Fender</u>	Tax	
Total			\$3,840.00

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

AUGUST 6, 2024

**IN RE: APPROVAL FOR MAYOR TO SIGN- 592 PAPERWORK**

Upon motion of Alderman Morrow and second of Alderman Harrison and upon unanimous vote taken, it was ordered that Mayor Hal Ferrell be and he is hereby authorized to sign the section 592 project partnership agreement

**IN RE: EASEMENT FOR SEWER ON CROSS DEVELOPMENT**

Upon motion of Alderman Harrison and second of Alderman Land and upon unanimous vote taken, it was ordered that the right of way easement for Lambfish Land Company for easement for sewer in the area of the cross. Be and it is hereby approved.

**IN RE: APPROVAL TO RESCIND ORDER OF MINUTES- JACKSON BORING**

Upon motion of Alderman Harrison and second of Alderman Morrow and upon unanimous vote taken, it was ordered that the Order of the Minutes recorded in Minute Book H-3 at page 186 accepting the quote from Jackson Boring, be and it is hereby rescinded

**IN RE: APPROVAL TO RE-BID THE BORING FOR THE MOUNDS**

Upon motion of Alderman Morrow and second of Alderman Land and upon unanimous vote taken, it was ordered that Public Works Director Newt Benson be and is hereby authorized to re-bid the boring for the mounds.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

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**AUGUST 6, 2024**

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**IN RE:           ACKNOWLEDGE EASEMENT FOR STORMWATER- CRACKER  
BARRELL DRIVE**

Upon motion of Alderman Harrison and second of Alderman Land and upon unanimous vote taken, it was ordered the right away storm drain easement off Cracker Barrell Drive is approved and accepted.

**IN RE:           APPROVAL FOR MAYOR TO SIGN- MDOT-BATESVILLE SIGN  
PROJECT**

Upon motion of Alderman Harrison and second of Alderman Morrow and upon unanimous vote taken, it was ordered that Mayor Hal Ferrell be and he is hereby authorized to sign the MDOT- Batesville Sign Project agreement

**IN RE:           TRANSFER PROPERTY – FROM WWTP TO GAS DEPARTMENT**

Upon motion of Alderman Morrow and second of Alderman Harrison and upon unanimous vote taken, it was ordered that the 50 HP Case tractor and 6' bush hog, located at the WasteWater Treatment Plant, be and it is hereby transferred to the Gas Department.

## MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI

AUGUST 6, 2024

## IN RE: APPROVAL TO ACCEPT ANNUAL SERVICE AGREEMENT- HACH

Upon motion of Alderman Harrison and second of Alderman Morrow and upon unanimous vote taken, it was ordered that the City of Batesville accept the annual service agreement from Hach.

7/15/24, 2:48 PM

Site:Active Service Partnership

Active Service Partnership

Partnership Number :	HACH548611	0.12	Start Date :	09-23-2023
Hach Company Contact :	Lindblom, Suzanne	Service Partnership Phone 600-227-4224	End Date :	09-22-2024
Customer Ref :	6194		Service Partnership Email :	suzanne.lindblom@hach.com
Customer Phone :	662-934-9246	Customer Fax :	Customer Email :	batesvillewwtp@panola.com

Print

Bill-To Account # 044299		Ship-To Account # 044299			
Customer Name	CITY OF BATESVILLE	Customer Name	CITY OF BATESVILLE	Payment Terms :	Net 30
Address 4	CITY HALL	Address 4		Billing Method :	Annual-Invoices on START Date
Address 1	103 COLLEGE ST	Address 1	341 PANOLA AVE	Currency :	USD
Address 2		Address 2			
Address 3		Address 3			
City, State, Postal Code	BATESVILLE, MS, 38606-2101	City, State, Postal Code	BATESVILLE, MS, 38606		
Province/Country	US	Province/Country	US		
Line	Service Name				Line Total
	Covered Product	Start Date	End Date	Description/Serial Number	
1	FSPUVASPRB	09-23-2023	09-22-2024	Fid Svc-2V UVAS Sensor	\$1,572.00
1.1	LXV418.99.90002			sb UVAS plus sc sensor, 50mm ; 1529899	
2	FSPLDO2	09-23-2023	09-22-2024	Fid Svc LDO2 - 1 visit	\$908.00
2.1	9020000			ASSY, PROBE, LDO MODEL 2, HACH ; 150770000045	
2.2	9020000			ASSY, PROBE, LDO MODEL 2, HACH ; 150770000051	
3	FSPSC200	09-23-2023	09-22-2024	Fid Svc-1V SC200 Controller	\$909.00
3.1	LXV404.99.00552			nn ff sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1401C0100504	
3.2	LXV404.99.00552			nn ff sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1501C0143900	
3.3	LXV404.99.00552			nn ff sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1501C0143902	
5	BSPLUSDR3900	09-23-2023	09-22-2024	BenchPlus-DR3900	\$1,054.00
5.1	JPV440.99.00012			sb aa DR3900 SPECTROPHOTOMETER WITH RFID ; 1665249	
6	FSPAS950 CONTROLLER ONLY	09-23-2023	09-22-2024	Fid Svc AS950 Controller only 1 VST	\$1,760.00
6.1	8800SD			oo SD900 CONTROLLER ONLY, AWRS ; 14250000138	
6.2	8800SD			oo SD900 CONTROLLER ONLY, AWRS ; 142510000140	
7	FSPREFRIGERATION AWRS ONLY 1 VST	09-23-2023	09-22-2024	Fid Svc Refrigeration System 1 VST	\$932.00
7.1	900SDAWRS1HTR			oo SD900 AWRS 20L BUNDLE W/HEATER ; 142520493109	
7.2	900SDAWRS1HTR			oo SD900 AWRS 20L BUNDLE W/HEATER ; 142520493110	
				Sub-total	\$7,135.00
				Tax	\$0.00
				Total	\$7,135.00

## Partnership Notes

For immediate assistance, or to schedule service, contact our exclusive partnership technical support group at 1-866-902-HACH(4224) or email [dispatch@hach.com](mailto:dispatch@hach.com) for Field Service or [services@hach.com](mailto:services@hach.com) for Bench Service. Please reference your partnership agreement number when calling.

All purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of Sale ("Hach TCS"), incorporated herein by reference and published on Hach Company's website at [www.hach.com/terms](http://www.hach.com/terms). Hach TCS are incorporated by reference into each of Hach's offers or quotations, order acknowledgements, and invoice and shipping documents. The first of the following acts shall constitute an acceptance of Hach's offer and not a counteroffer and shall create a contract of sale ("Contract") in accordance with the Hach TCS, subject to Hach's final credit approval: (i) Buyer's issuance of a purchase order document against Hach's offer or quotation; (ii) Hach's acknowledgement of Buyer's order; or (iii) commencement of any performance by Hach in response to Buyer's order. Provisions contained in Buyer's purchase documents that materially alter, add to or subtract from the provisions of these Terms and Conditions of Sale shall be null and void and not considered part of the Contract.

## Terms and Conditions

Print

## MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI

AUGUST 6, 2024

## IN RE: CONTRACT PROPOSAL-MID SOUTH ENGINEERING

Upon motion of Alderman Harrison and second of Alderman Morrow and upon unanimous vote taken, it was ordered that the City of Batesville accept the contract proposal for the sum of \$49,650.00 (paid by Gas) from Mid South Engineering Consultants in connection with the gas regulator station rehab project.



July 18, 2024

Mr. Newt Benson  
Public Works Director  
City of Batesville  
Batesville, MS

RE: Gas Regulator Station Rehab Project, South Batesville – Engineering Cost Proposal

Dear Mr. Benson,  
Thank you for considering MSEC to work with you on this project. We will design new facilities for this site per your recent directions. More specifically we will provide plans and specifications for:

1. New pressure regulators and control valves throughout the station.
2. New pressure relief valves throughout the station.
3. Reworked piping throughout the station
4. Design new odorizer system
5. Modeling of the gas pipeline backbone system for balancing and pressure forecasting
6. Design monitoring of station pressure at strategic points

Following is our cost estimate for the project:

Design Engineer:	Field Work –	40 hrs @	\$ 135.00	/hr =	\$5,400.00
	Piping Design	40 hrs @	\$ 135.00	/hr =	\$5,400.00
	Odorization/Relief Valve/OPP Design	40 hrs @	\$ 135.00	/hr =	\$5,400.00
	Material Specs, Const Procedures	32 hrs @	\$ 135.00	/hr =	\$4,320.00
	System Modeling	80 hrs @	\$ 135.00	/hr =	\$10,800.00
CAD Technician:	Drawing of plans –	120 hrs @	\$ 85.00	/hr =	\$10,200.00
Senior Engineer:	Project Plans Review –	24 hrs @	\$ 245.00	/hr =	\$5,880.00
		Miscellaneous (mileage, copies, etc.) =			\$2,250.00
				Total Estimated Cost:	\$49,650.00

We request that you provide us with design flows for the existing stations along with the related gas maps. Please feel free to call should you have any questions concerning this proposal. If you wish to move forward with this project, please sign below and return to me. We plan to invoice on a monthly basis and request payment within 15 days of invoice submittal.

Respectfully,

*Bob Conrad*

Bob Conrad, P.E.  
Consulting Engineer

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
(customer signature)

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

AUGUST 6, 2024

**IN RE: APPROVAL TO GET SPECIFICATIONS FOR PATTON LANE PARK**

Upon motion of Alderman Morrow and second of Alderman Land and upon unanimous vote taken, it was ordered that Public Works Director Newt Benson be and he is hereby authorized to obtain plans and specifications for the basketball court at Patton Lane Park.

\*Alderman Harrison recused himself from the meeting.

**IN RE: ALLOW CLAIMS**

On motion made by Alderman Morrow, second by Alderman Land and unanimously carried upon a vote being taken there, it was ordered by the Mayor and Board of Aldermen of the City of Batesville, Mississippi that claims numbered 46621-46993 (includes the Co-Op) be and the same are hereby approved and allowed and shall be paid by Warrant drawn on the fund indicated.

\*Alderman Harrison returned to the meeting.

**IN RE: WARNING SIGN**

On motion made by Alderman Harrison, second by Alderman Land and unanimously carried upon a vote being taken there, it was ordered that City Clerk Shonnah Weaver order two 16x20 signs that say “Warning, we will not tolerate physical or verbal abuse towards our staff.”

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI****AUGUST 6, 2024****IN RE: NEW HIRES, APPLICATIONS, AND SALARIES**

Upon motion of Alderman Walton and second of Alderman Harrison and upon unanimously vote taken, all new hires along with a copy of the first page of their application and driver's license must be placed in the agenda. All salary increases must have a board action form. You must have all the information on the agenda if you want your request to be considered. If you have not added your information to the agenda, it will be denied. All agenda items are due the Thursday before the board meeting at 12 p.m.

**IN RE: SE MAP SOLUTIONS**

The Mayor recognized Amber from SE Map Solutions who appeared before the Mayor and Board of Aldermen requesting for the City of Batesville to buy personalized city maps with all city information and contact information. The city will receive a digital version and a bulk of paper copies for \$1,595.00.

Upon motion of Alderman Harrison, second of Alderman Morrow and upon unanimous vote taken, it was ordered that the above request be, and it is hereby approved.

**IN OPEN SESSION**

Alderman Harrison moved that the meeting be closed to determine whether or not the Mayor and Board of Aldermen should declare an executive session. Thereafter, upon the affirmative votes of Aldermen Walton, Land, Dugger, Morrow and Harrison it was ordered that the meeting be closed in order to determine whether or not the Board should declare an executive session.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

AUGUST 6, 2024

**IN THE CLOSED MEETING**

Mayor Ferrell announced that the meeting is closed to determine whether or not the Mayor and Board of Aldermen should declare an executive session. Present in the closed meeting were: Mayor Ferrell; Aldermen Land, Harrison, Dugger, Morrow and Walton; City Attorney Colmon Mitchell; Chief of Police Dennis Darby; City Clerk Shannah Weaver and Administrative Assistant Sulli Woods.

On motion made by Alderman Harrison, seconded by Alderman Morrow, and unanimously carried upon the affirmative votes of Aldermen Land, Walton, Dugger, Morrow and Harrison it was ordered that the Mayor and Board of Aldermen go into executive session in order to discuss personnel matter, personnel matter involving salaries, litigation, personnel matter land sale, and land acquisition.

**IN OPEN MEETING**

The Mayor announced that the Mayor and Board of Aldermen will go into executive session for the purpose of discussing personnel matter, personnel matter involving salaries, litigation, personnel matter, land sale, and land acquisition and that the total vote on the motion to go into executive session was five (5) aldermen in favor and no aldermen opposed. Those present in the open meeting were Mayor Ferrell; Aldermen Harrison, Land, Dugger, Morrow and Walton; City Attorney Colmon Mitchell; Chief of Police Dennis Darby; City Clerk Shannah Weaver and Administrative Assistant Sulli Woods.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

AUGUST 6, 2024

**IN EXECUTIVE SESSION**

Mayor Ferrell announced that the Mayor and Board of Aldermen are in executive session. Those present in executive session were Mayor Ferrell; Aldermen Harrison, Walton, Dugger, Morrow and Land; City Attorney Colmon Mitchell; Chief of Police Dennis Darby; City Clerk Shonnah Weaver and Administrative Assistant Sulli Woods.

There came on for discussion the personnel matter.

There next came on for discussion of personnel matter involving salaries. (Public Works Director Newt Benson was present during this conversation.)

There next came on for discussion of litigation. (Public Works Director Newt Benson was present during this conversation.)

There came on for discussion the personnel matter. (Chief Building Official Andy Berryhill and Building Inspector Dennis Barfield were present during this conversation.)

There next came on for discussion of land sale

There next came on for discussion of land acquisition.

**IN OPEN MEETING**

The Mayor announced that the Mayor and Board of Aldermen are now in open meeting. Those present were Mayor Ferrell; Aldermen Land, Harrison, Dugger, Morrow and Walton; City Attorney Colmon Mitchell; Chief of Police Dennis Darby; City Clerk Shonnah Weaver and Administrative Assistant Sulli Woods.

**IN RE:        PERSONNEL MATTER**

Upon motion of Alderman Harrison and second of Alderman Walton and upon unanimous vote taken, it was ordered that Daniel Tyler Moore as a meter reader be and he is hereby terminated for reasons discussed in executive session.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

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AUGUST 6, 2024

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**IN RE: NOON GROUP**

Upon motion of Alderman Harrison and second of Alderman Morrow and upon unanimous vote taken, it was ordered that the City of Batesville extend the inspection period (paragraph 5 of the contract sell for real property) with the Noon Group for one hundred eighty (180) days (this period ends on January 21, 2025) at no cost.

**OTHER MATTERS COMING BEFORE THE MAYOR AND BOARD FOR DISCUSSION**

1. Chief Building Official Andy Berryhill provided copies of the monthly inspections, and the Planning Commission minutes for July.
2. Monthly Fire Code Inspections and Incident report

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

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AUGUST 6, 2024

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Upon motion duly made and seconded, the meeting was adjourned to reconvene at 9:00 o'clock a.m., August 8, 2024, at the Concourse, NWCC at 325 Lakewood Dr, Batesville, Mississippi.

In accordance with Section 25-41-7, Mississippi Code of 1972, as amended, a notice of said regular meeting has been posted in the City Hall and a copy of said notice follows these minutes.

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\_\_\_\_\_  
Mayor

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Clerk of the Mayor and Board of Aldermen  
Of the City of Batesville, Mississippi

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

---

AUGUST 6, 2024

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**NOTICE OF PLACE, DATE, HOUR, AND SUBJECT MATTER**  
**OF A REGULAR MEETING OF THE MAYOR AND**  
**BOARD OF ALDERMEN OF THE CITY OF BATESVILLE, MISSISSIPPI**

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The regular meeting of the Mayor and Board of Aldermen, shall be held on the following subject matter at the following place, date, and hour, to-wit:

Place: The Concourse, NWCC, 325 Lakewood Drive Batesville, MS 38606

Date: August 8, 2024

Hour: 9:00 a.m.

Subject Matter: To transact any and all business that may be transacted at a meeting of the Mayor and Board of Aldermen.

The meeting may be conducted through teleconference or video means. Participation is available to the general public at said location.