

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**REGULAR MEETING**

**MAY 7, 2024**

Be It Remembered that a Regular Meeting of the Mayor and Board of Aldermen of the City of Batesville was held on the first Tuesday of May, being the 7<sup>th</sup> day of May 2024, at 2:00 p.m., when and where were present the following, to-wit:

Mayor Hal Ferrell; Aldermen Stan Harrison, Dennis Land, Bill Dugger, Teddy Morrow, and Bobby Walton. Also present were City Clerk Susan Berryhill; City Attorney Colmon Mitchell; Chief of Police Dennis Darby; Assistant Chief of Police Barry Thompson; Chief Building Official Andy Berryhill; Code Enforcement Officer Hughye McDaniel; Public Works Director David Karr; Assistant Public Works Director Newt Benson; Fire Chief Tim Taylor; Deputy Fire Chief David Tarver; Civic Center Director Rodney Holley; Parks and Recreation Director Heath Fullilove; Assistant City Clerk Shannah Weaver; and Sulli Woods.

A quorum being present, the meeting was duly opened by the Mayor, and after the invocation given by Gil Bridges, the following business was taken up.

**IN RE: APPROVAL OF AGENDA**

Upon motion of Alderman Harrison and second of Alderman Morrow on and upon unanimous vote taken, the agenda of May 7, 2024, was approved.

MAY 7, 2024

**CITY OF BATESVILLE BOARD MEETING**

MAY 7, 2024

2:00 P.M. | CITY HALL

**AGENDA****CALL TO ORDER:** Mayor Hal Ferrell**INVOCATION:** Gil Bridges

**MAYOR'S WELCOME STATEMENT:** “To all in attendance, pursuant to Order by the Board of Aldermen, adopted on March 1, 2022, in order to address the Mayor and Board of Aldermen, you must be on the agenda, and pursuant to Order adopted March 23, 2023, you must sign the sign-in sheet with a complete address.”

**APPROVE AGENDA**

- May 7, 2024

**APPROVE MINUTES OF PRIOR MEETINGS**

- Regular Meeting – April 16, 2024
- Special Meeting – April 30, 2024

**CONSENT AGENDA**

1. Approval for Hughye McDaniel and Andy Berryhill to attend MACE Educational conference August 14-16, 2024, in Biloxi, MS. Registration Fee: \$175 each person and expenses paid/ reimbursed by the City.
2. Approval for Lieutenant Richard Lott to attend Mississippi Law Enforcement Accreditation Commission Summer Training Meeting on June 17-20, 2024, in Biloxi, MS. Costs to the city are lodging and meal expense/per diem as he will travel in his personal vehicle.
3. Approval for Chief Dennis Darby to attend the 2024 Mississippi Association of Chiefs of Police Annual Conference June 17-21, 2024, in Biloxi, MS. Costs to the city are \$350.00 for registration, lodging, per diem for meals and mileage due to traveling in personal vehicle, and reimbursement of lodging.
4. Approval for Justin Hudson to attend the Basic Firefighter course 1001-I-II at the Mississippi Fire Academy on June 2, 2024-July 25, 2024, with expenses paid/reimbursed by the City. He will travel in a city vehicle.
5. Approval for Jayleon Johnson to attend the Haz Mat Awareness and Operations course delivered through a hybrid course from the MSFA. Two weeks online and one week at the MSFA where students will take finals and test on JPR's (skills) class start July 8-12, 2024, online and on campus July 22-25, 2024, with expenses paid/reimbursed by the City. He will travel in a City Vehicle.
6. Approval for Vernon Howell to attend MSRWA Water Certification Class May 20-23, 2024, in Senatobia, Mississippi with expenses paid/reimbursed by the City. Registration cost is \$250.00.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**PAY REQUEST AGENDA**

1. Approval of payment of Pay Application #4 in the amount of \$180,205.31 to be made to W&T Contracting Corporation in connection with the Sewer Rehab.
2. Approval of payment of Pay Application #1 in the amount of \$150,029.70 to be made to R-Conn Inc. in connection with Batesville Drainage Improvement.
3. Approval of payment in the amount of \$936.00 to be made to Caldwell Insurance, Inc, (Travelers) in connection with ID Fraud Policy.
4. Approval of payment in the amount of \$12,761.00 to be made to Caldwell Insurance, Inc, (Houston Casualty) in connection with Cyber Liability Policy.

**HUMAN RESOURCES**

See Attached

**VISITORS**

1. Francis Amis- A & B Rentals
2. Coasie Parker/ The Xclusive Foundation
3. Lillie Hoskins

**PERMANENT VISITORS**

- Panola Partnership
- North Delta Planning and Development
- Mendrop Engineering Resources
- Panola County Board of Supervisors and department heads
- State or Federal legislators representing any part of Panola County
- Any person engaged in contractual business with the City of Batesville
- The Panolian Jeremy Weldon or his proxy

**REPORT OF DEPARTMENT HEADS****CHIEF BUILDING OFFICIAL – ANDY BERRYHILL**

1. Monthly inspection & complaint list
2. Planning Commission Minutes meeting for March

**CHIEF OF POLICE – DENNIS DARBY**

1. Request to declare Surplus Property- See Attachment
2. Approval to retire K-9 Axel and allow Batesville Patrol Seargeant Nathan Hollings to adopt him in the amount of \$1.00.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**CITY ATTORNEY – COLMON MITCHELL**

1. Approve to rescind order of minutes- Potts Street

**ASSISTANT CITY CLERK – SHONNAH WEAVER****FIRE CHIEF – TIM TAYLOR****PARKS AND RECREATION DIRECTOR – HEATH FULLILOVE****CIVIC CENTER DIRECTOR – RODNEY HOLLEY**

1. Reduced Fee Request- South Panola Band
2. Nashville Conference and meeting update from April 22-24,2024.
3. Request to start advertising campaign for the BCC starting May 15,2024 with remaining allocated budget money.
4. Reduced Fee Request- North Panola School District

**ASSISTANT PUBLIC WORKS DIRECTOR – NEWT BENSON****PUBLIC WORKS**

1. Requesting permission to get specs and quotes on a shop lift for the Public Works Shop  
(Vehicle Lift- 14,000 lbs.)
2. Requesting permission to accept specs for HVAC annual service on Public Works & Fire Station Building and accept the quotes per the specs. Martin & White HVAC \$6,400.00 vs **Batesville Refrigeration \$4,245.00** annually.
3. Update on Brewer Road- FEMA money.
4. Dog pound/animal shelter plans
5. Paving Plan
  - a. Van Voris- from the 4 ways back to Pearson intersection
  - b. Pearson Street- from Hays intersection to Van Vorris intersection
  - c. House- Carlson Dr.- come down out of the way of the roundabout and go all the way to the cross.
  - d. Forest Drive- get out of the way of the roundabout and go all the way to the cross. (Leave out from Zaxbys to Civic Center Drive for now.)
  - e. Lakewood Drive- Let's see how far we can go and stay within our budget.
  - f. Request permission for the Mayor to sign the attached LPA 100 form regarding the MLK Sidewalk project and the board to revise the monthly Project Status Report also attached.

**WATER/SEWER**

1. Requesting permission for services outside the city limits. 456 Katherine Trail, Lewis Rushing- **\$1,196.88**
2. Requesting permission for services. Sewer- South Panola School softball/baseball fieldhouses. (The school will pay a tap fee of \$600.00) Lift Station \$3,418.30, Pipe \$1,015.04, Pole \$850.00 **TOTAL: \$5,283.34**
3. Requesting permission to accept bids on the Boring under Hwy 35N and the Railroad tracks for the Mounds Project. Deviney Construction \$27,792.00 vs **Jackson Boring & Trenching \$21,616.00**

**STREET/SANITATION**

1. Request permission to approve the lower of the two bids for weed control around the city. (See Specs) **Morris Lawn Service \$16,648.20** vs Barmer \$31,500.00

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**ALLOW CLAIMS: 44279-44831 (includes The Co-Op)**

**OTHER MATTERS BY MAYOR OR ALDERMAN:**

**EXECUTIVE SESSION**

1. Property/Legal- Newt Benson
2. Appealable Order-Shannah
3. Personnel Matter Involving Salaries- Shannah
4. Lease of City Property-Shannah

**ADJOURNMENT**

**IN RE: APPROVAL OF MINUTES**

Upon motion of Alderman Harrison and second of Alderman Land and upon unanimous vote taken, the minutes of the April 16, 2024, regular meeting and the minutes of April 30, 2024, special meeting, were approved.

## MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI

MAY 7, 2024

## IN RE: SIGNATURE SHEET FOR MEETING OF MAY 7, 2024

Board Meeting  
May 7, 2024  
Signature Sheet

<u>T. N. Whitaker</u> Please print name clearly	<u>1098 Lakewood Dr. Batesville</u> Street Address, City, Zip
<u>Bonnie Thorne</u> Please print name clearly	<u>106 College St. Batesville, MS 38606</u> Street Address, City, Zip
<u>Katie Azar</u> Please print name clearly	<u>Capitol Panhandle Partnership 150A Public Sq.</u> Street Address, City, Zip
<u>Greg Smith</u> Please print name clearly	<u>MER</u> Street Address, City, Zip
<u>DENNIS LARBY</u> Please print name clearly	<u>BPD</u> Street Address, City, Zip
<u>J. Alan Williams-Miles</u> Please print name clearly	<u>Batesville, MS 38606</u> Street Address, City, Zip
<u>Newt Benson</u> Please print name clearly	<u>City</u> Street Address, City, Zip
<u>Andy Berryhill</u> Please print name clearly	<u>City</u> Street Address, City, Zip
<u>Heath Fullilove</u> Please print name clearly	<u>City</u> Street Address, City, Zip
<u>Rosie Hix</u> Please print name clearly	<u>91</u> Street Address, City, Zip
<u>Terry Taylor</u> Please print name clearly	<u>Taylor</u> Street Address, City, Zip
<u>David Tarver</u> Please print name clearly	<u>132 Van Voris</u> Street Address, City, Zip
<u>Davis Raw</u> Please print name clearly	<u>40 City</u> Street Address, City, Zip
<u>Walter Williams</u> Please print name clearly	<u>225 Broad St. Batesville, MS 38606</u> Street Address, City, Zip
<u>Darrell Dixon</u> Please print name clearly	<u>NDPDD</u> Street Address, City, Zip
<u>Coasie Parker</u> Please print name clearly	<u>Seventy 1/2 Batesville MS 38606</u> Street Address, City, Zip

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI****MAY 7, 2024****IN RE: APPROVAL OF CONSENT AGENDA**

Upon motion of Alderman Harrison and second of Alderman Land and upon unanimous vote taken, it was ordered that the following matters and items on the consent agenda be, and they are hereby approved:

1. Approval for Hughye McDaniel and Andy Berryhill to attend MACE Educational conference August 14-16, 2024, in Biloxi, MS. Registration Fee: \$175 each person and expenses paid/ reimbursed by the City.
2. Approval for Lieutenant Richard Lott to attend Mississippi Law Enforcement Accreditation Commission Summer Training Meeting on June 17-20, 2024, in Biloxi, MS. Costs to the city are lodging and meal expense/ per diem as he will travel in his personal vehicle.
3. Approval for Chief Dennis Darby to attend the 2024 Mississippi Association of Chiefs of Police Annual Conference June 17-21, 2024, in Biloxi, MS. Costs to the city are \$350.00 for registration, lodging, per diem for meals and mileage due to traveling in personal vehicle, and reimbursement of lodging.
4. Approval for Justin Hudson to attend the Basic Firefighter course 1001-I-II at the Mississippi Fire Academy on June 2, 2024-July 25, 2024, with expenses paid/reimbursed by the City. He will travel in a city vehicle.
5. Approval for Jayleon Johnson to attend the Haz Mat Awareness and Operations course delivered through a hybrid course from the MSFA. Two weeks online and one week at the MSFA where students will take finals and test on JPR's (skills) class start July 8-12, 2024, online and on campus July 22-25, 2024, with expenses paid/reimbursed by the City. He will travel in a City Vehicle.
6. Approval for Vernon Howell to attend MSRWA Water Certification Class May 20-23, 2024, in Senatobia, Mississippi with expenses paid/reimbursed by the City. Registration cost is \$250.00.

**IN RE: APPROVAL OF PAY REQUEST AGENDA**

Upon motion of Alderman Morrow and second of Alderman Harrison and upon unanimous vote taken, it was ordered that the following matters and items on the pay request agenda be, and they are hereby approved:

1. Approval of payment of Pay Application #4 in the amount of \$180,205.31 to be made to W&T Contracting Corporation in connection with the Sewer Rehab.
2. Approval of payment of Pay Application #1 in the amount of \$150,029.70 to be made to R-Conn Inc. in connection with Batesville Drainage Improvement.
3. Approval of payment in the amount of \$936.00 to be made to Caldwell Insurance, Inc, (Travelers) in connection with ID Fraud Policy.
4. Approval of payment in the amount of \$12,761.00 to be made to Caldwell Insurance, Inc, (Houston Casualty) in connection with Cyber Liability Policy.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI****MAY 7, 2024****IN RE: APPROVAL OF HUMAN RESOURCES AGENDA**

Upon motion of Alderman Morrow and second of Alderman Harrison and upon unanimous vote taken, it was ordered that the following matters and items on the human resources agenda be, and they are hereby approved:

1. Approval to promote School Resources Officer Thomas Adam Campbell to the rank of Sergeant with a salary increase of \$2.00 per hour, effective May 16, 2024.
2. Approval to promote Jordan Inman from Driver/ Operator to Lieutenant on Shift A. Pay rate adjusted from \$16.27 to \$17.89, effective May 16, 2024.
3. Approval to hire Jonathan Wilkes as the Batesville Civic Center facilities manager at a salary of \$55,000 per year plus benefits. contingent upon him accepting said offer and undergoing a medical exam and a drug and alcohol test and being free of drugs and cleared for employment pursuant thereto, and that said offer of employment expires on May 20, 2024, at midnight if not accepted.
4. Approval to offer part time employment to Jonathan Joy at a rate of \$12.00 per hour in the Parks and Recreation Department, contingent upon him accepting said offer and undergoing a medical exam and a drug and alcohol test and being free of drugs and cleared for employment pursuant thereto, and that said offer of employment expires on May 20, 2024, at midnight if not accepted.
5. Approval to offer part time employment to LaTara Lawson at a rate of \$12.00 per hour in the Parks & Recreation Department, contingent upon him accepting said offer and undergoing a medical exam and a drug and alcohol test and being free of drugs and cleared for employment pursuant thereto, and that said offer of employment expires on May 20, 2024, at midnight if not accepted.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**IN RE: FRANCIS AMIS-A&B RENTALS**

Francis Amis appeared before the Mayor and Board of Aldermen requesting to waive her Sewage bill for \$1,518.60 because she never received a bill.

Upon motion of Alderman Harrison and second of Alderman Morrow and upon unanimous vote taken, it was ordered that the above be and it is hereby under advisement.

**IN RE: COASIE PARKER/ THE XCLUSIVE FOUNDATION**

Upon motion of Alderman Walton and second of Alderman Harrison and upon unanimous vote taken, it was ordered that Coasie Parker be, and she is hereby allowed to hold a Youth Outreach event at Patton Lane Park with four (4) food trucks on June 22, 2024, from 10:00 a.m. until 2:00 p.m.

**IN RE: APPROVAL TO SET PUBLIC HEARING- 2021 CDBG PUBLIC FACILITIES- MLK SEWER**

Upon motion of Alderman Harrison and second of Alderman Morrow and upon unanimous vote taken, it was ordered that a Public Hearing be set for Tuesday, June 4, 2024, at 3:00 p.m. to provide information regarding the CDBG Public Facilities Grant Program and to receive citizen input relative to the MLK Sewer Project.

**IN RE: APPROVAL TO RE-ADVERTISE- BATESVILLE MOUNDS PAVILION AND MUSEUM**

Upon motion of Alderman Morrow and second of Alderman Harrison and upon unanimous taken, it was ordered that the City Clerk publish an advertisement in *The Panolian*, a legal newspaper published in Batesville, Mississippi, once each week for not less than two consecutive weeks that the Mayor and Board of Alderman will receive bids for the Batesville Mounds Pavilion and Museum. The Mayor and Board of Alderman reserves the right to reject any and all bids.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**IN RE: FARMER'S MARKET**

Upon motion of Alderman Harrison and second of Alderman Dugger and upon unanimous taken, it was ordered that Farmer's Market be and it is hereby approved to be held on Wednesdays during the months of June through September from 9:00 a.m. until 2:00 p.m. with the last Wednesday of every month being 3:00 p.m. until 7:00 p.m.

**IN RE: RESTROOMS- DOWNTOWN SQUARE**

Upon motion of Alderman Morrow and second of Alderman Land and upon unanimous taken, it was ordered that Batesville Main Street be and they are hereby allowed to place two (2) portable restrooms on the Downtown Square in a designated location during the months of May through December with City personnel being responsible for opening and closing of said restrooms.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**IN RE: SURPLUS PROPERTY – POLICE DEPARTMENT**

Upon motion of Alderman Harrison and second of Alderman Walton and upon unanimous vote taken, the following Resolution was adopted:

**R E S O L U T I O N**

BE IT RESOLVED that the following equipment is obsolete and is not needed for municipal purposes and therefore, the equipment should be and is hereby declared to be surplus property and further ordered that said equipment, having no value shall be disposed of as junk, described as follows, to-wit:

**Expired Tactical Vest**

<u>Serial Number</u>	<u>City #</u>	<u>Mfg./Exp.</u>
20615257	6361	2/16-2/21
10190088888	7134	4/19-4/24
10059474	5695	4/10-4/15
10059470	5694	4/10-4/15
05141771	1939	12/05-12/10
21060745	6439	6/17-6/22
05035794	N/A	4/05-4/10
20784167	6401	8/16-8/21
20354059	6310	4/15-4/20
20354058	N/A	4/15-4/20
10059471	5693	4/10-4/15
13091521	5970	5/13-5/18
13202311	5983	10/13-10/18
10059472	N/A	4/10-4/15
12277671	5955	12/12-12/17
05141767	N/A	12/05-12/10
05141763/64	N/A	12/05-12/10
Unreadable	5210	2/08-2/13
Unreadable	6400	8/16-8/21
10240170	5790	12/10-12/15
12155663	N/A	6/12-6/17
20354053	6307	4/15-4/20
Unreadable	6306	4/15-4/20
11315174	5898	11/11-11/16
13091522	N/A	5/13-5/18
20507934	6350	9/15-9/20
13202315	5981	10/13-10/18
05141746	N/A	12/05-12/10
05091767	04827	5/05-5/10
10954203	N/A	10/95-10/00
3H10032550	N/A	12/90-12/95
21060747/48	6431	6/17-6/22
20615255/54	6362	2/16-2/21
10059462/61	5692	4/10-4/15
10190088872	7135	4/19-4/24
14089684	5999	5/14-5/19
20615259	6359	2/16-2/21
12155656	5927	6/13-6/17
20884542	N/A	11/15-11/20
21060735/36	6434	6/17-6/22
06152695	N/A	11/06-11/11

## MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI

MAY 7, 2024

05140745/46	N/A	12/05-12/10
05141773	N/A	12/05-12/10
14089686	5998	5/14-5/19
12155658	5930	6/12-6/17
20354055	6308	4/15-4/20
20884456	N/A	11/16-11/21
11069523	5858	2/11-2/16
05091763	N/A	9/05-9/10
20884548	N/A	11/16-11/21
10180182643	6750	6/17-6/23
02046830	04107	3/04-3/09
13202312		10/13-10/18
12277668/69	5954	12/12-12/17
05141769	N/A	12/05-12/10
09222512	5565	12/09-12/14
05141748/47	N/A	12/05-12/10
10137070/71	5760	7/10-7/15
10137068/69	5761	7/10-7/15
05140743/44	N/A	12/05-12/10
07141249	N/A	2/06-2/11
07141245	4953	5/07-5/12
06021662	N/A	2/06-2/11
20352583	6314	4/15-4/20
12088881	5920	3/12-3/17
10240168	5789	12/10-12/15
05141743	N/A	12/05-12/10
11069526	N/A	2/11-2/16
0514155	N/A	12/05-12/10
05035789	N/A	4/05-4/10
05140747	N/A	12/05-12/10
10173715	5780	9/10-9/15
21061074	6436	6/17-6/22
09029300	5486	3/09-3/14
13202317	5980	10/13-10/18
05141776	N/A	12/05-12/10
11315122	5896	11/11-11/16
07200556	5115	10/07-10/12
06021660	N/A	2/06-2/11
10059463/64	5697	4/10-4/15
09222514/15	5566	12/09-12/14
20354063/62	6312	4/15-4/20
N/A	5113	10/07-10/12
20884546/45	N/A	11/16-11/21
2084540	N/A	11/16-11/21
12238322/21	5951	10/12-10/17
05141759/60	4732	12/05-12/10

10240174/75	5788	12/10-12/15
10067135/36	5698	4/10-4/15
N-9719254-A	N/A	3/97-3/02
N-9723454-A	N/A	4/97-4/02
N-9850741-A	N/A	N/A
07221879	N/A	12/07-12/12
09033220	5490	3/09-3/14
05141761/62	N/A	12/05-12/10
N/A	N/A	3/09-3/14
05141752/51	N/A	12/05-12/10
08059980	5228	5/08-5/13
N/A	4944	12/06-12/11
N/A	5114	10/07-10/12
AL07033003PP	N/A	N/A

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**IN RE: K-9 AXEL- ADOPTION**

Upon motion of Alderman Harrison and second of Alderman Land and upon unanimous vote taken, it was ordered that K-9, Axel. be and he is hereby retired and further ordered that Sergeant Nathan Hollings be and he is hereby allowed to adopt retired K-9, Axel, for the sum of \$1.00. (Section 45-3-52 of the Mississippi Code)

**IN RE: ROAD CLOSURE- COLOR RUN**

Upon motion of Alderman Morrow and second of Alderman Land and upon unanimous vote taken, it was ordered that parts of the Downtown Square be closed on Saturday, May 18, 2024, for the Color Run from 9:00 a.m.-2:00 p.m., with said event to be coordinated with the Batesville Police Department.



**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**IN RE: APPROVAL TO RESCIND ORDER OF MINUTES- POTTS STREET**

Upon motion of Alderman Harrison and second of Alderman Walton and upon unanimous vote taken, it was ordered that the Order of the Minutes recorded in Minute Book H-3 at page 153, authorizing Larry White to invoice the City for the tree that was cut down, be and it is hereby rescinded.

**IN RE: BATESVILLE CIVIC CENTER - SOUTH PANOLA SCHOOL DISTRICT- BAND CONCERT**

Upon recommendation of Public Works Director David Karr and upon motion of Alderman Harrison and second of Alderman Morrow and unanimously carried upon the affirmative vote of all Aldermen present, the following Resolution was adopted:

**RESOLUTION**

WHEREAS, the South Panola School District [“Applicant”] has filed an Application under the City’s Batesville Civic Center Reduced Fee Policy [“Policy”] as set forth in the Resolution adopted by the Mayor and Board of Aldermen on July 7, 2015, and of record in Minute Book V-2 at Page(s) 460-462; and

WHEREAS, the Mayor and Board of Aldermen do hereby find and determine that the event [Band Concert] to be held by the Applicant on May 10, 2024, qualifies for a reduced fee under the Policy as authorized by Section(s) 21-17-1(3)(a)(I) of the Mississippi Code of 1972, and all amendments thereto and will promote and advance the civic, social, educational, cultural and moral welfare of the City and bring into favorable notice its opportunities and resources.

NOW, THEREFORE, BE IT RESOLVED as follows:

1.

That the foregoing recitations are true and correct.

2.

That the Applicant be and is hereby granted a reduced fee as provided by the Policy.  
RESOLVED this the 7<sup>th</sup> day of May 2024.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

---

MAY 7, 2024

---

**IN RE: ADVERTISING FOR THE CIVIC CENTER**

Upon motion of Alderman Morrow and second of Alderman Dugger and upon unanimous vote taken, it was ordered that advertisement for the Batesville Civic Center be placed in The Panolian and SuperTalk Mississippi beginning May 2024 and running through June 2024 for an amount not to exceed \$2,000.00 (\$1,000.00 each).

**IN RE: ELECTION**

Upon motion of Alderman Harrison and second of Alderman Land and upon unanimous vote taken, it was ordered that the Public Works/Fire Station building on Van Voris Street be used as a polling location for the upcoming elections and this will replace the Patton Lane Community Center as a polling location.

**IN RE: APPROVAL TO OBTAIN SPECIFICATIONS – VEHICLE LIFT**

Upon motion of Alderman Harrison and second of Alderman Land and upon unanimous vote taken, it was ordered that Assistant Public Works Director Newt Benson be and he is hereby authorized to obtain specifications for a vehicle lift for use in the Public Works shop.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**IN RE: QUOTES RECEIVED – HVAC ANNUAL SERVICE- PUBLIC WORKS AND FIRE STATION**

The City of Batesville received the following quotes for annual service of the HVAC at the Public Works & Fire Station:

Martin & Whiter HVAC	\$6,400.00
Batesville Refrigeration	\$4,245.00

Upon motion of Alderman Morrow and second of Alderman Harrison and upon unanimous vote taken, it was ordered that the quote from Batesville Refrigeration in the amount of \$4,245.00 be and it is hereby accepted as the lowest and best quote for the service of the HVAC at the Public Works & Fire Station said quotes. A copy of said quotes are on file in the Office of the City Clerk and a copy of the accepted quote follows:

Please provide a firm fixed price to perform four quarterly HVAC system inspections outlined on the following pages.

The highlights of the agreement are as follows:

- Planned maintenance inspections performed quarterly
- Quarterly filter change
- Belts changed once each spring
- Annual condenser coil cleaning for HVAC Units
- Preferred Rates on Labor and Material
- Priority service day and night

Equipment Includes:

AREA	TYPE	BRAND	MODEL	SERIAL
GYM	RTU-1		KGB060S4BS4Y	5621B09150
SLEEPING CORRIDOR	RTU-2		KGB048S4BS2Y	5621B03131
DAY ROOM/KITCHEN	RTU-3		KGB074S4BU2Y	5621B09391
CAPTAIN CORRIDOR	RTU-4		KGB036S4BS3Y	5621B09132
PUBLICWORKS				
ADMIN CONFERENCE ROOM	RTU-5		KGB036S4BS3Y	5621B09133
	RTU-6			5621B10189
TRAINING ROOM	RTU-7			5621B09244
FIRE ADMIN	RTU-8			5621B10193
LOBBY	MINI SPLIT 1	DAIKIN	KGB092S4BS2Y	N/A
	EF-1		EADV30H	N/A
	EF-2		OUE-141-V6-5-X	17230956
ADMIN KITCHEN	ICE MAKER			
	BAY HEATERS (6)			HDS 75AS0111FBAN

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI****MAY 7, 2024****Spring Cooling Comprehensive Inspection – Spring**

- ✓ Check refrigerant charge
- ✓ Check oil levels
- ✓ Replace filters
- ✓ Check pressures and superheat and sub-cooling
- ✓ Check all motor mountings
- ✓ Check for excessive noise and vibration
- ✓ Check bearing condition and grease (if applicable)
- ✓ Check condition and clean condenser coil
- ✓ Check and clean drain pan
- ✓ Check and tighten electrical connections
- ✓ Check and record voltage and amps
- ✓ Check contactors and relays
- ✓ Check thermostat operation
- ✓ Provide copies of inspection sheets

**Operational Cooling Inspection – Summer**

- ✓ Check condenser coil cleanliness
- ✓ Change filters
- ✓ Check and record voltage and amps
- ✓ Check blower motor and mounting
- ✓ Check drain pan and blow out if needed
- ✓ Lubricate motor and bearings as required

**Fall Comprehensive Heating Inspection - Fall**

- ✓ Check and tighten all strip heat electrical connections (if applicable)
- ✓ Check strip heaters condition (if applicable)
- ✓ Check limits and safeties
- ✓ Check blower operation
- ✓ Check voltage and amps
- ✓ Check contactors and relays
- ✓ Check temperature rise of heater
- ✓ Change filters
- ✓ Check thermostat operation

**Operational Heating Inspection –Winter**

- ✓ Check all electrical connections
- ✓ Change filters
- ✓ Check voltage and amps
- ✓ Check blower operation
- ✓ Lubricate motor and bearings as required
- ✓ Check condition of strip heaters (if applicable)

## MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI

MAY 7, 2024

Page Number: 1 of 1

## Quote

## BATESVILLE REFRIGERATION & HEATING SERVICE, INC.

320 HIGHWAY 51 N.

P.O. BOX 471

BATESVILLE, MISSISSIPPI 38606

To: City of Batesville Phone: (662) 563-6610 Date: May 2, 2024  
Email: publicworksad@batesville.ms Job Name: Public Works Admin. Bldg.

1. Spring Cooling Comprehensive Inspection and Filter Change:	\$	1,415.00
2. Operational Cooling Inspection – Summer and Filter Change:	\$	985.00
3. Fall Comprehensive Heating Inspection and Filter Change:	\$	985.00
4. Operational Heating Inspection – Winter and Filter Change	\$	860.00
<b>Total Annual Cost:</b>	<b>\$</b>	<b>4,245.00</b>

Quotes for Quarterly HVAC Maintenance Inspections at Public Works Administration Building and Fire Station #1.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Jerry L. Burkes

Jerry L. Burke

Note: This Quote may be withdrawn by us if not accepted within  days.

Acceptance of Quote – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_ Date of Acceptance: \_\_\_\_\_

**IN RE: FEMA - BREWER ROAD**

Assistant Public Works Director Newt Benson discussed with the Mayor and Board of Aldermen his desire to not to proceed any further with the mitigation process for funding of the Brewer Road culvert.

Upon motion of Alderman Harrison and second of Alderman Morrow and upon unanimous vote taken, the Board of Aldermen agreed to terminate the mitigation process relative to the Brewer Road culvert

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

---

---

MAY 7, 2024

---

---

**IN RE: DOG POUND/ ANIMAL SHELTER**

Upon motion of Alderman Morrow and second of Alderman Harrison and upon unanimous vote taken, it was ordered that Assistant Public Works Director Newt Benson may obtain quotes for the Dog Pound/Animal Shelter building and concrete.

**IN RE: PAVING PLAN**

Upon motion of Alderman Harrison and second of Alderman Morrow and upon unanimous vote taken, it was ordered that Assistant Public Works Director Newt Benson may proceed with the following pavement plan: Van Voris-from the 4 way back to Pearson intersection; Pearson Street-from Hays intersection to Van Voris intersection; House-Carlson Dr.-come down out of the way of the roundabout and go all the way to the cross; Forest Drive-get out of the way of the roundabout and go all the way to the cross. (Leave out from Zaxbys to Civic Center Drive for now); Lakewood Drive-let's see how far we can go and stay within our budget; add alternate-MLK south for pothole fix.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**IN RE: MLK SIDEWALK PROJECT**

Upon motion of Alderman Walton and second of Alderman Morrow and upon unanimous vote taken, it was ordered that the Mayor be and he is hereby authorized to sign the following LPA 100 form regarding the MLK Sidewalk Project.

Date: 04/04/2024

**Local Public Agency Projects  
MDOT Form LPA-100**

Project Number:	109396-711000	County:	Panola
External Number:	STP-0012-00(028)LPA	Unique Entity ID #:	08-694-1077
Applicant:	City of Batesville	Phone:	(662) 563-4576
Project Director:	Newt Benson		
Address:	103 College Street		
City:	Batesville	State:	MS
Project Location:	City of Batesville - 2023 TA Award - PRELIMINARY ENGINEERING - Construction of sidewalks to Patton Lane Park for the Martin Luther King, Jr. Street neighborhood	Zip:	38606
Project Coordinates:	B.O.P. Latitude: 34°18'59.48"N E.O.P. Latitude: 34°19'13.49"N	B.O.P. Longitude: 89°57'55.06"W E.O.P. Longitude: 89°57'53.53"W	
Project Description:	City of Batesville - 2023 TA Award		
Rails Diagnostic Survey:	Not Required		
MPO:	No		

**Funding Method:**

Federal Reimbursement	Special Match Credit:	No
Construction: 80/20%	P.E.:	None
P.E.: 80/20%	R.O.W.:	None
R.O.W.: 80/20%	Other:	None

**Estimated Project Cost and Project Funding:**

Estimated Project Cost:		Total	Construction Project Funding	
PE and Design Costs		\$90,000.00	Available LPA Federal Aid Funds	
Right-of-Way (RÖW) Costs		\$30,000.00	State/Federal Funds Awarded	
Other Costs		\$18,000.00	\$900,000.00	
Sub-Total PE and Row Costs		\$138,000.00	State/Federal Share	\$900,000.00
Construction Cost		\$826,216.99	Local Share	\$270,771.23
Construction Eng. Const.Cost	0%	\$123,932.55	Total	\$1,170,771.23
Testing Const. Cost	5%	\$41,310.84		
Contingency Const. Cost	5%	\$41,310.84		
Sub-Total Construction Cost		\$1,032,771.23		
<b>TOTAL PROJECT COST</b>		<b>\$1,170,771.23</b>		

Actual funding and special match credit will be determined by the MDOT LPA Division before the construction advertisement based upon the eligibility of project work for federal aid participation and the available LPA allocation of federal aid funds.

APPROVED BY: Newt Benson, Assistant  
Public Works Director

PREPARED BY: Miranda Nichols, Project Manager

(Signature of Mayor, President, Board Supervisor, Agency Head)

Funds Checked by:  
MDOT District LPA Rep:

(Signature)

Date: \_\_\_\_\_

## MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI

MAY 7, 2024

[Print Form](#)

Revised 10/28/2013

**MONTHLY PROJECT STATUS REPORT**

<b>Reporting Period:</b>	February 2024
<b>LPA</b>	City of Batesville
<b>Consultant</b>	Mendrop Engineering Resources
<b>Project No.</b>	STP-0012-00(028)LPA 109396-711000
<b>Project Description:</b>	MLK Jr. Drive & Patton Lane Sidewalk

**I. Work completed** (Brief Summary of work completed during reporting period)

Continuing with Field Inspection Plans.  
LPA 700 has been submitted and approved.

**II. Work Planned** (Brief Summary of work planned for next reporting period)

LPA 100 has been submitted and awaiting signatures and approval.

**III. Request for MDOT Response** (Information required from MDOT to continue project development)

None at this time.

## MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI

MAY 7, 2024

Revised 10/26/2023 TGMW

LPA: City of Batesville  
 External Project No: STP-0012-00(028)LPA  
 FMS Project No: 109396  
 Proj. Description: MLK Jr. Drive & Patton Lane Sidewalk

## IV. Project Status Log

Item No.	Item	Original Anticipated Date for each item	Current Revised Anticipated Date	Actual Date Submitted	Actual Date Approved	Status/Remarks
		A	B	C	D	
1	MOU				05/03/24	
2	PE Consultant Selection (LPA may select CEI at same time)				07/10/23	
3	Kick-off Meeting					
4	ENV Action Decided (same as date for Kick-off Mtg)					
5	PE Contract				01/22/24	
6	ENV Document					
7	LPA-100	03/15/24				
8	LPA-700/800	03/15/24				
9	Field Review Plans (allow 21 calendar days for MDOT Review)	04/08/24	05/08/24			
10	Field Review Meeting	04/30/24				
11	Office Review PS&E (allow 21 calendar days for MDOT Review)	09/02/24				
12	Office Review Meeting	09/24/24				
13	DBE Goal (Assigned by MDOT based on O.R. constr est.)					
14	STIP Rechecked/Amended (for Non-Grouped Projects Only)					
15	ROW Status Reports (14 calendar days prior to PSE Submittal)	07/30/24				
16	CE&I Consultant Selection (if not simultaneous with PE selection)					
17	CE&I Contract (14 calendar days prior to PSE Submittal)					
18	Sampling & Testing Proposal (14 calendar days prior to PSE Submittal)					
19	PS&E Assembly	10/31/24				
20	Final PS&E Assembly	11/25/24				
21	Authority to Advertise Letter from MDOT (approved PS&E)	12/30/24			MOU Obligation Deadline: December 31, 2024	

Instructions to LPA/Consultant

Column A: Original Anticipated Date -- These are target dates for project design

All fields in this column should be filled out once at the beginning of the project. These dates in this column should not be modified after the initial submittal of this form.

## Column B: Current Revised Anticipated Dates

Dates in this column should be reviewed and updated monthly. The fields in this column can be changed throughout the development of the project depending on the delays/challenges that may arise. Provide an explanation for the revised date under the Status/Remarks.

## Column C: Actual Date Submitted

These dates should be filled in as the LPA/Consultant submits each item.

## Column D: Actual Date Approved

These dates are to be filled in as the LPA/Consultant receives responses from MDOT. Please note any item submitted and awaiting a response from MDOT on Page 1, Section C of this report

Signature of LPA Consultant/Professional:



Date: 05/02/2024

Signature of LPA Project Director:



Date:

Note: The LPA/consultant is responsible for submitting this signed form to the District LPA Coordinator by the 1st of each month (via email).

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**IN RE: EXTENSION OF CITY UTILITIES OUTSIDE THE CITY LIMITS**

There came for discussion the matter of a request for water services for Lewis Rushing, located at 456 Katherine Trail, outside the city limits of Batesville.

Upon recommendation of Assistant Public Works Director Newt Benson and upon motion of Alderman Harrison and second of Alderman Morrow and upon unanimous vote taken, it was ordered that city water services be provided to Lewis Rushing's property located at 456 Katherine Trail, contingent upon and subject to him paying \$1,196.88 for said service in advance of such extension. A copy of the total amount owed by Lewis Rushing, is as follows:

4/25/2024  
Quote #: 72  
Page: 1

Quoted To:  
Water Department - City of Batesville  
103 College St.  
Batesville, MS 38606

Stock Code	Description	Terms: Ship Via:	Taxable	Quantity	Price	Salesperson: MARK Valid Through: 5/9/2024	Extended
BACKHOE#4	Equipment on Job		N	2.00	44.00		88.00
TOTAL LABOR	Total Labor on Job		N	1.00	182.88		182.88
TOTAL OF MISC. MATE	METER AND TAP		N	1.00	750.00		750.00
TOTAL OF MISC. MATE	DEPOSIT		N	1.00	100.00		100.00
TRUCK#11	Equipment on Job		N	2.00	19.00		38.00
TRUCK#2	Equipment on Job		N	2.00	19.00		38.00

4/25/2024  
Quote for : Lewis Rushing  
456 Katherine Trail

SubTotal:	1,196.88
Tax:	0.00
Shipping:	0.00
Total:	1,196.88

## MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI

MAY 7, 2024

## IN RE: QUOTES RECEIVED – SOUTH PANOLA SCHOOL DISTRICT

The City of Batesville received the following quotes via email for a sewer lift station for South Panola School District:

Wholesale Pump & Supply	\$3,418.30
Gulf States	\$9,996.00

Upon motion of Alderman Morrow and second of Alderman Harrison and upon unanimous vote taken, it was ordered that the quote from Wholesale Pump & Supply in the amount of \$3,418.30 be and it is hereby accepted as the lowest and best quote for the sewer lift station for South Panola School District. A copy of said quotes are on file in the Office of the City Clerk and a copy of the accepted quote follows:

Quotation																																									
QUOTE #	607540	LOCATION	006	DATE	05/01/24																																				
PAGE					1 OF 2																																				
BILL TO		SHIP TO																																							
<input type="checkbox"/> 254007 CITY OF BATESVILLE P.O. BOX 689 BATESVILLE, MS 38606		<input type="checkbox"/> CITY OF BATESVILLE BATESVILLE, MS 38606																																							
<table border="1"> <tr> <td>QUOTE DATE</td> <td>EXPIRE DATE</td> <td>REQUIRED DATE</td> <td>REFERENCE NUMBER</td> <td>PAYMENT TERMS</td> <td></td> </tr> <tr> <td>05/01/24</td> <td>06/01/24</td> <td></td> <td></td> <td>NET 30TH</td> <td></td> </tr> <tr> <td colspan="2">WRITTEN BY</td><td colspan="2">CONTACT</td><td colspan="2">SHIP VIA</td></tr> <tr> <td colspan="2">RAINWATER, STEPHEN</td><td colspan="2">BUBBBA</td><td colspan="2">OUR TRUCK</td></tr> <tr> <td colspan="2">FREIGHT TERMS</td><td colspan="2">JOB NUMBER</td><td colspan="2">SALES REP</td></tr> <tr> <td colspan="2">PREPAID AND ADD</td><td colspan="2"></td><td colspan="2">RAINWATER, STEPHEN</td></tr> </table>						QUOTE DATE	EXPIRE DATE	REQUIRED DATE	REFERENCE NUMBER	PAYMENT TERMS		05/01/24	06/01/24			NET 30TH		WRITTEN BY		CONTACT		SHIP VIA		RAINWATER, STEPHEN		BUBBBA		OUR TRUCK		FREIGHT TERMS		JOB NUMBER		SALES REP		PREPAID AND ADD				RAINWATER, STEPHEN	
QUOTE DATE	EXPIRE DATE	REQUIRED DATE	REFERENCE NUMBER	PAYMENT TERMS																																					
05/01/24	06/01/24			NET 30TH																																					
WRITTEN BY		CONTACT		SHIP VIA																																					
RAINWATER, STEPHEN		BUBBBA		OUR TRUCK																																					
FREIGHT TERMS		JOB NUMBER		SALES REP																																					
PREPAID AND ADD				RAINWATER, STEPHEN																																					
PRODUCT/DESCRIPTION			QUANTITY	PRICE	U/M EXTENSION																																				
AGP-HC200M2-35 2 HP 230V 1PH 1-1/4" DISC 35@ CORD ASHLAND SEWAGE GRINDER			1	1621.1735	EA 1,621.17																																				
1046437 NEX SERIES SIMPLEX 9-20A 115/ 208/230V W/ 3 FLOATS			1	421.1838	EA 421.18																																				
BA24X072SA 24" X 72" FIBERGLASS BASIN			1	702.0714	EA 702.07																																				
EX24X012 FIBERGLASS 12" RISER			1	305.3733	EA 305.37																																				
125PA PUMP ADAPTER 1 1/4 X 1-1/4			1	4.1176	EA 4.12																																				
1520-12 CHECK VALVE PVC 1 1/4" SXS SWING FLAPPER SUMP SEWAGE			1	23.6400	EA 23.64																																				
PGR125 GROMMET PIPE SCH 40/80 1-1/4"			1	3.5000	EA 3.50																																				
PGR400 GROMMET 4" PIPE SCH40/80			1	9.0882	EA 9.09																																				
CVF24SLDRT 24" TREAD GREEN 28" OD SOLID FIBERGLASS COVER			1	187.1429	EA 187.14																																				

Continued

## MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI

MAY 7, 2024



WPS - OLIVE BRANCH, MS  
10580 HWY 178  
OLIVE BRANCH, MS 38654  
662-890-7125

## Quotation

QUOTE #	607540
LOCATION	006
DATE	05/01/24
PAGE	2 OF 2

BILL TO  
 254007  
 CITY OF BATESVILLE  
 P.O. BOX 689  
 BATESVILLE, MS 38606

SHIP TO  
 CITY OF BATESVILLE  
 BATESVILLE, MS 38606

QUOTE DATE 05/01/24	EXPIRE DATE 06/01/24	REQUIRED DATE	REFERENCE NUMBER	PAYMENT TERMS NET 30TH
WRITTEN BY RAINWATER, STEPHEN		CONTACT BUBBBA		SHIP VIA OUR TRUCK
FREIGHT TERMS PREPAID AND ADD		JOB NUMBER		SALES REP RAINWATER, STEPHEN
<hr/>				
PRODUCT/DESCRIPTION	QUANTITY	PRICE	U/M	EXTENSION
457-012 UNION SLIP 1 1/4	1	12.5294	EA	12.53
01739191NL 2" SWING CHECK BRASS THRD NL	2	52.9600	EA	105.92
200PA PUMP ADAPTER 2" PVC MIPT X S	2	11.2857	EA	22.57

\*\*\* IN STOCK \*\*\*

MERCHANDISE TOTAL	HANDLING	MISC CHARGE	TAX	FREIGHT	QUOTE TOTAL
3,418.30	0.00	0.00	0.00	0.00	3,418.30

Accepted:

By: \_\_\_\_\_

Date: \_\_\_\_\_

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**IN RE: ACCEPT BIDS – BORING UNDER HWY 35N AND THE RAILROAD TRACKS FOR MOUNDS PROJECT**

The City of Batesville received the following quotes for boring under Hwy 35 N and the railroad tracks for the Batesville Mounds Pavilion Project:

Deviney Construction	\$27,792.00
Jackson Boring & Trenching	\$21,616.00

Upon motion of Alderman Morrow and second of Alderman Harrison and upon unanimous vote taken, it was ordered that the quote from Jackson Boring & Trenching for \$21,616.00 be and it is hereby accepted as the lowest and best quote for boring under Hwy 35 N and the Railroad Tracks for Mounds Project. A copy of said quotes are on file in the Office of the City Clerk and a copy of the accepted quote follows:

**JACKSON BORING & TRENCHING, LLC**  
 167 Morisch Rd  
 Oakfield, Tn 38362  
 Office 731-427-2927 E-mail njohnson167@yahoo.com  
 Owners: Nancy & Roy Johnson

April 29, 2024

City Of Batesville  
 Attn: Rodney Alewine  
 Re: RR Casing Bores

**DIRECTIONAL BORE**  
 Pulling 4" Steel Casing 193' \$ 56.00/ft \$ 10,808.00  
 Pulling 4" Steel Casing 193' \$ 56.00/ft \$ 10,808.00  
**TOTAL: \$ 21,616.00**

Pricing includes steel casing but no other material. We will weld steel, dig bore pits, & assist with pushing your carrier pipe through casing. Price does not include permits, RR insurance or RR Flagmen, digging receiving pits, tie ins, or backfilling pits. Property owners will be responsible for locating any private utilities not covered under one call services if applicable. Thank you for allowing us to submit this quote.

Sincerely,

*Nancy Johnson*  
 731-234-0376

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**IN RE: QUOTES RECEIVED - WEED CONTROL**

The City of Batesville received the following quotes weed control around the city of Batesville:

Morris Lawn Service, LLC	\$16,648.20
Barmer Weed Control, LLC	\$31,500.00

Upon motion of Alderman Harrison and second of Alderman Land and upon unanimous vote taken, it was ordered that the quote from Morris Lawn Service, LLC be, and it is hereby accepted as the lowest and best quote for weed control around the city of Batesville. A copy of said quotes are on file in the Office of the City Clerk and a copy of the accepted quote follows:

2024 PL. 3/3

**ESTIMATE**

Morris Lawn Service, LLC  
2460 Good Hope Rd  
Batesville, MS 38606

jasonmorris@morrislawnservice.net  
(662) 578-4342



City of Batesville  
Bill to  
City of Batesville  
103 College St.  
Batesville, MS 38606

**Estimate details**

Estimate no.: 1680  
Estimate date: 04/16/2024  
Expiration date: 05/15/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.	04/16/2024	Chemical Application	Chemical application of herbicide/growth suppressant to all specified areas labeled in the bid packet according to the specified applications of active ingredient.	2	\$8,324.10	\$16,648.20
2.			Tax Exempt: Please Provide Documentation			\$0.00
<b>Total</b>						<b>\$16,648.20</b>
<b>Expiry date</b>						05/15/2024

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**IN RE: STREETLIGHT**

Upon motion of Alderman Harrison and second of Alderman Walton and upon unanimous vote taken, it was ordered that a streetlight be place on an existing pole, number 148665, located on the corner of MLK Drive and Tubbs Road.

Alderman Harrison recused himself from the meeting.

**IN RE: ALLOW CLAIMS**

On motion made by Alderman Morrow, second by Alderman Land and unanimously carried upon a vote being taken there, it was ordered by the Mayor and Board of Aldermen of the City of Batesville, Mississippi that claims numbered 44279-44831 (includes the Co-Op) be and the same are hereby approved and allowed and shall be paid by Warrant drawn on the fund indicated.

Alderman Harrison returned to the meeting.

**IN OPEN SESSION**

Alderman Harrison moved that the meeting be closed to determine whether or not the Mayor and Board of Aldermen should declare an executive session. Thereafter, upon the affirmative votes of Aldermen Walton, Land, Dugger, Morrow and Harrison it was ordered that the meeting be closed in order to determine whether or not the Board should declare an executive session.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**IN THE CLOSED MEETING**

Mayor Ferrell announced that the meeting is closed to determine whether or not the Mayor and Board of Aldermen should declare an executive session. Present in the closed meeting were: Mayor Ferrell; Aldermen Land, Harrison, Dugger, Morrow and Walton; City Attorney Colmon Mitchell; City Clerk Susan Berryhill; Chief of Police Dennis Darby; Assistant City Clerk Shonnah Weaver and Sulli Woods.

On motion made by Alderman Harrison, seconded by Alderman Land, and unanimously carried upon the affirmative votes of Aldermen Land, Walton, Dugger, Morrow and Harrison it was ordered that the Mayor and Board of Aldermen go into executive session in order to discuss contract/legal matter, personnel matter involving salaries, North Panola Graduation, potential land sale, personnel matter involving salaries in the Police Department, lease of City property, personnel matter and appealable orders.

**IN OPEN MEETING**

The Mayor announced that the Mayor and Board of Aldermen will go into executive session for the purpose of discussing discuss Property/Legal matter, Personnel matter involving salaries, North Panola Graduation, Land Sale, Personnel matter with the Police Department, Lease of City Property, and Personnel matter, appealable order, and Francis Amis' Bill and that the total vote on the motion to go into executive session was five (5) aldermen in favor and no aldermen opposed. Those present in the open meeting were Mayor Ferrell; Aldermen Harrison, Land, Dugger, Morrow and Walton; City Clerk Susan Berryhill; City Attorney Colmon Mitchell; Chief of Police Dennis Darby; Assistant Chief of Police Barry Thompson; Assistant City Clerk Shonnah Weaver and Sulli Woods.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**IN EXECUTIVE SESSION**

Mayor Ferrell announced that the Mayor and Board of Aldermen are in executive session. Those present in executive session were Mayor Ferrell; Aldermen Harrison, Walton, Dugger, Morrow and Land; City Clerk Susan Berryhill; City Attorney Colmon Mitchell; Chief of Police Dennis Darby; Assistant City Clerk Shonnah Weaver and Sulli Woods.

There came on for discussion the contract/legal matter. (Public Works Director David Karr, Assistant Public Works Director Newt Benson and Darrell Dixon of North Delta Planning and Development were present during this part of discussion.)

There next came on for discussion the personnel matter involving salaries. (Public Works Director David Karr and Assistant Public Works Director Newt Benson were present during this part of discussion.)

There next came on for discussion the North Panola Graduation. (Civic Center Director Rodney Holley was present during this part of discussion.)

There next came on for discussion the potential land sale.

There next came on for discussion the personnel matter involving salaries in the Police Department.

There next came on for discussion the lease of City Property.

There next came on for discussion about appealable orders.

There next came on for discussion the personnel matter in the Code Office. (Assistant City Clerk Shonnah Weaver and Sulli Woods were not present for this discussion.)

The executive session was concluded, and the Mayor and Board went into open meeting.

**IN OPEN MEETING**

The Mayor announced that the Mayor and Board of Aldermen are now in open meeting. Those present were Mayor Ferrell; Aldermen Land, Harrison, Dugger, Morrow and Walton; City Attorney Colmon Mitchell; City Clerk Susan Berryhill; Chief of Police Dennis Darby; Assistant City Clerk Shonnah Weaver and Sulli Woods.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**IN RE: ARPA FUNDS**

Upon motion of Alderman Morrow and second of Alderman Harrison and upon unanimous vote taken, it was ordered that a notice to proceed be sent to Michael Jones of Sozo Architecture relative to the ARPA contracts.

**IN RE: PERSONNEL- CDL**

Upon recommendation of Assistant Public Works Director Newt Benson and motion made by Alderman Harrison and second by Alderman Morrow and unanimously carried upon a vote being taken there, it was ordered that an extension be granted until July 2, 2024, for the two (2) employees discussed in executive session, to obtain their Commercial Driver License (CDL).

City Clerk Susan Berryhill recused herself from the meeting.

**IN RE: NORTH PANOLA GRADUATION AT BCC**

Upon motion of Alderman Harrison and second of Alderman Land and upon unanimous vote taken, the Board of Aldermen determined that North Panola does not meet the criteria for a reduced fee for the Batesville Civic Center and therefore their request for a reduced fee is hereby denied.

**IN RE: LAWRENCE HOSKINS- POTENTIAL LAND SALE**

There came on for discussion the matter of Lawrence Hoskins' offer of \$40,000.00 to purchase property adjacent to his business/property.

Upon motion of Alderman Harrison and second of Alderman Morrow and upon unanimous vote taken, it was ordered that Mr. Hoskins be contacted and informed that he may purchase said property for \$45,000.00 contingent upon approval by Panola County Board of Supervisors and building plans must be approved by the Planning Commission, all subject to compliance with applicable law.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**IN RE: HOLLY WHITE - SALARY INCREASE- POLICE DEPARTMENT**

Upon motion of Alderman Harrison and second of Alderman Morrow and upon unanimous vote taken, it was ordered that Holly White's salary be and it is hereby increased \$2.00 per hour, effective May 16, 2024.

**IN RE: BARRY THOMPSON - SALARY INCREASE**

Upon motion of Alderman Harrison and second of Alderman Walton and upon unanimous vote taken, it was ordered that Barry Thompson's salary be and it is hereby increased \$2.50 per hour, effective May 16, 2024.

**IN RE: PRIDE HYUNDAI - REVOLVING LOAN FUND**

Upon motion of Alderman Harrison and second of Alderman Walton and upon unanimous vote taken, it was ordered to release the lien, contingent upon the City of Batesville receiving payment in full from Pride Hyundai, relative to the Revolving Loan Fund.

**IN RE: FRANCIS AMIS - A&B RENTALS**

Upon motion of Alderman Morrow and second of Alderman Walton and upon unanimous vote taken, it was ordered that Ms. Amis pay \$100.00 per month plus her current monthly bill until her outstanding utility bill is paid in full and the Mayor was directed to contact Ms. Amis and inform her of this decision.

Assistant City Clerk Shonnah Weaver and Sulli Woods were asked to leave the meeting.

**IN RE: PERSONNEL MATTER – CODE OFFICE**

After discussion, the Board of Aldermen directed the Mayor to address the issue and he agreed to do so.

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**OTHER MATTERS COMING BEFORE THE MAYOR AND BOARD FOR DISCUSSION**

1. Chief Building Official Andy Berryhill provided copies of the monthly inspections and the Planning Commission minutes for April 29, 2024.

Upon motion duly made and seconded, the meeting was adjourned to reconvene at 2:00 o'clock p.m., June 4, 2024, at the City Hall at 103 College Street, Batesville, Mississippi.

In accordance with Section 25-41-7, Mississippi Code of 1972, as amended, a notice of said regular meeting has been posted in the City Hall and a copy of said notice follows these minutes.

---

\_\_\_\_\_  
Mayor

---

Clerk of the Mayor and Board of Aldermen  
Of the City of Batesville, Mississippi

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

MAY 7, 2024

**NOTICE OF PLACE, DATE, HOUR, AND SUBJECT MATTER**  
**OF A REGULAR MEETING OF THE MAYOR AND**  
**BOARD OF ALDERMEN OF THE CITY OF BATESVILLE, MISSISSIPPI**

The regular meeting of the Mayor and Board of Aldermen, shall be held on the following subject matter at the following place, date, and hour, to-wit:

Place: City Hall, 103 College Street, Batesville, MS 38606

Date: May 21, 2024

Hour: 2:00 p.m.

Subject Matter: To transact any and all business that may be transacted at a meeting of the Mayor and Board of Aldermen.

The meeting may be conducted through teleconference or video means. Participation is available to the general public at said location.