

**MINUTE BOOK NO. H-3 – CITY OF BATESVILLE, MISSISSIPPI**

FEBRUARY 20, 2024

**REGULAR MEETING****FEBRUARY 20, 2024**

Be It Remembered that a Regular Meeting of the Mayor and Board of Aldermen of the City of Batesville was held on February 20, 2024, at 1:00 p.m., when and where were present the following, to-wit:

Mayor Hal Ferrell; Aldermen Stan Harrison, Dennis Land, Bill Dugger, Teddy Morrow and Bobby Walton. Also present were: City Attorney Colmon Mitchell; City Clerk Susan Berryhill; Chief of Police Dennis Darby; Assistant Chief of Police Barry Thompson; Greg Smith of Mendrop Engineering Resources; Chief Building Official Andy Berryhill; Public Works Director David Karr; Fire Chief Tim Taylor; Deputy Chief David Tarver; Civic Center Director Rodney Holley; Parks and Recreation Director Heath Fullilove; Assistant City Clerk Shonnah Weaver and Jeremy Weldon of The Panolian.

A quorum being present, the meeting was duly opened by the Mayor and, after the invocation given by Joe May, the following business was taken up.

**IN RE: APPROVAL OF AGENDA**

Upon motion of Alderman Harrison and second of Alderman Walton and upon unanimous vote taken, the agenda of February 20, 2024, was approved with the removal of Item #1 under Public Works.

FEBRUARY 20, 2024

## **CITY OF BATESVILLE BOARD MEETING**

FEBRUARY 20, 2024  
1:00 P.M. | CITY HALL

### **AGENDA**

**CALL TO ORDER:** Mayor Hal Ferrell

**INVOCATION:** Joe May

**MAYOR'S WELCOME STATEMENT:** “To all in attendance, pursuant to Order by the Board of Aldermen, adopted on March 1, 2022, in order to address the Mayor and Board of Aldermen, you must be on the agenda, and pursuant to Order adopted March 23, 2023, you must sign the sign-in sheet with a complete address.”

#### **APPROVE AGENDA**

- February 20, 2024

#### **APPROVE MINUTES OF PRIOR MEETINGS**

- Regular Meeting – February 6, 2024
- Adjourned Meeting – February 8, 2024
- Adjourned Meeting – February 15, 2024

#### **CONSENT AGENDA**

1. Approval for Sergeant Greg Jones and Officer Matthew Brown to attend a Mississippi Law Enforcement Officer's Association K-9 Seminar/Training and Certification in Tupelo, Mississippi on March 12-14, 2024 with expenses paid/reimbursed by the City.
2. Approval for Parker Noblin and James Griffin to attend the MSFA field delivery NFPA 1041 I-II instructor course with the Clarksdale Fire Department hosting on March 11-22, 2024 with expenses paid/reimbursed by the City.
3. Approval for Timothy Colclasure, Andrew Moorhead and Noah White to attend the Basic Firefighter course 1001 I-II at the Mississippi Fire Academy on February 25-April 11, 2024 (7 weeks) with expenses paid/reimbursed by the City.

#### **PAY REQUEST AGENDA**

1. Approval to issue payment in the amount of \$21,858.60 paid to Integrated Communications, Inc. for equipment for new patrol vehicles. Board approved June 6, 2023.
2. Approval to issue payment in the amount of \$22,295.85 paid to M&N Construction, LLC for Pay App #3 for the second phase of the Concourse.
3. Approval to issue payment in the amount of \$137,416.54 paid to W&T Contracting Corporation for Pay App #1 for the Sanitary Sewer Collection System Rehabilitation-Martin Luther King, Jr.

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4. Approval to issue payment in the amount of \$8,000.00 paid to Panola County Humane Society for reimbursement pursuant to FY 2023 agreement approved October 18, 2022.

**HUMAN RESOURCES**

1. Approval to accept the resignation of Mike Ross, effective immediately.
2. Approval to offer Zachary McCrite full-time employment as a certified firefighter/Driver Operator Shift C, at a rate of \$15.95 per hour, plus past longevity, contingent upon him accepting said offer and undergoing a medical exam and a drug and alcohol test and being free of drugs and cleared for employment pursuant thereto, and that said offer of employment expires at midnight March 4, 2024, if not accepted.

**VISITORS****PERMANENT VISITORS**

- Panola Partnership
- North Delta Planning and Development
- Mendrop Engineering Resources – site analysis – property near Lowes
- Panola County Board of Supervisors and department heads
- State or Federal legislators representing any part of Panola County
- Any person engaged in contractual business with the City of Batesville
- The Panolian Jeremy Weldon or his proxy

**REPORT OF DEPARTMENT HEADS****CHIEF BUILDING OFFICIAL – ANDY BERRYHILL**

1. Building permits report for 2023
2. Fee collected for 2023 clean-ups
3. Withdraw Public Hearing request for Rezoning
4. Potential executive session – personnel matter

**CHIEF OF POLICE – DENNIS DARBY****CITY ATTORNEY – COLMON MITCHELL****CITY CLERK – SUSAN BERRYHILL**

1. Approval for Downtown Square use for a wedding
2. Approval to close out the Batesville Housing Authority bank account due to being dissolved
3. Approval to establish a cash drawer in the amount of \$150.00 for Marlie Lawrence
4. Electric vehicle charging stations – Downtown Square

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**FIRE CHIEF – TIM TAYLOR**

**CIVIC CENTER DIRECTOR – RODNEY HOLLEY**

1. North Mississippi Rodeo/Fair/Festival (with visitors)

**PARKS AND RECREATION DIRECTOR HEATH FULLILOVE**

**ASSISTANT PUBLIC WORKS DIRECTOR – NEWT BENSON**

1. Quotes received – 3000 ft of 8" water pipe (all emailed)
2. Potential executive session – personnel matter

**OTHER MATTERS BY MAYOR OR ALDERMAN:**

**EXECUTIVE SESSION**

**ADJOURNMENT**

**IN RE: APPROVAL OF MINUTES**

Upon motion of Alderman Harrison and second of Alderman Walton and upon unanimous vote taken, the minutes of the February 6, 2024, regular meeting, and the minutes of the February 8, 2024, and February 15, 2024, adjourned meetings, were approved.

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## IN RE: SIGNATURE SHEET FOR MEETING OF FEBRUARY 20, 2024

Board Meeting  
February 20, 2024  
Signature Sheet

<i>Tin Whistler</i>	1098 Lakewood Batesville MS
Please print name clearly	Street Address, City, Zip
<i>Dennis Darkby</i>	202 Kyle St. Batesville, MS
Please print name clearly	Street Address, City, Zip
<i>Tracy Thompson</i>	106 College St. Batesville, MS
Please print name clearly	Street Address, City, Zip
<i>Perry Jones</i>	209 Civic Ctr. Batesville
Please print name clearly	Street Address, City, Zip
<i>Andy Bergbill</i>	146 Public Square
Please print name clearly	Street Address, City, Zip
<i>Rip Colclasure</i>	
Please print name clearly	Street Address, City, Zip
<i>Jeremy Smith</i>	
Please print name clearly	Street Address, City, Zip
<i>Jim Armstrong</i>	MDAC
Please print name clearly	Street Address, City, Zip
<i>Shane Phelps</i>	PCSO
Please print name clearly	Street Address, City, Zip
<i>Darrell Dixon</i>	NDPAD
Please print name clearly	Street Address, City, Zip
<i>David Ken</i>	cty
Please print name clearly	Street Address, City, Zip
<i>David Tarver</i>	132 Vannover
Please print name clearly	Street Address, City, Zip
<i>Newt Benson</i>	cty
Please print name clearly	Street Address, City, Zip
<i>Greg Smith</i>	Madras
Please print name clearly	Street Address, City, Zip
<i>Matthew Duckley</i>	Madras
Please print name clearly	Street Address, City, Zip

## IN RE: APPROVAL OF CONSENT AGENDA

Upon motion of Alderman Harrison and second of Alderman Land and upon unanimous vote taken, it was ordered that the following matters and items on the consent agenda be and they are hereby approved:

1. Approval for Sergeant Greg Jones and Officer Matthew Brown to attend a Mississippi Law Enforcement Officer's Association K-9 Seminar/Training and Certification in Tupelo, Mississippi on March 12-14, 2024 with expenses paid/reimbursed by the City.
2. Approval for Parker Noblin and James Griffin to attend the MSFA field delivery NFPA 1041 I-II instructor course with the Clarksdale Fire Department hosting on March 11-22, 2024 with expenses paid/reimbursed by the City.
3. Approval for Timothy Colclasure, Andrew Moorhead and Noah White to attend the Basic Firefighter course 1001 I-II at the Mississippi Fire Academy on February 25-April 11, 2024 (7 weeks) with expenses paid/reimbursed by the City.

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**IN RE: APPROVAL OF PAY REQUEST AGENDA**

Upon motion of Alderman Morrow and second of Alderman Harrison and upon unanimous vote taken, it was ordered that the following matters and items on the pay request agenda be and they are hereby approved:

1. Approval to issue payment in the amount of \$21,858.60 paid to Integrated Communications, Inc. for equipment for new patrol vehicles. Board approved June 6, 2023.
2. Approval to issue payment in the amount of \$22,295.85 paid to M&N Construction, LLC for Pay App #3 for the second phase of the Concourse.
3. Approval to issue payment in the amount of \$137,416.54 paid to W&T Contracting Corporation for Pay App #1 for the Sanitary Sewer Collection System Rehabilitation-Martin Luther King, Jr.
4. Approval to issue payment in the amount of \$8,000.00 paid to Panola County Humane Society for reimbursement pursuant to FY 2023 agreement approved October 18, 2022.

**IN RE: APPROVAL OF HUMAN RESOURCES AGENDA**

Upon motion of Alderman Morrow and second of Alderman Harrison and upon unanimous vote taken, it was ordered that the following matters and items on the human resources agenda be and they are hereby approved:

1. Approval to accept the resignation of Mike Ross, effective immediately.
2. Approval to offer Zachary McCrite full-time employment as a certified firefighter/Driver Operator Shift C, at a rate of \$15.95 per hour, plus past longevity, contingent upon him accepting said offer and undergoing a medical exam and a drug and alcohol test and being free of drugs and cleared for employment pursuant thereto, and that said offer of employment expires at midnight March 4, 2024, if not accepted.

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**IN RE: QUOTES RECEIVED – ELECTRIC VEHICLE CHARGING STATIONS**

The City of Batesville received the following quotes for electric vehicle charging stations to be located on the Downtown Square:

Ellsworth	\$19,694.20 (without installation)
Lilypad	\$21,182.00 (with installation)

Upon motion of Alderman Morrow and second of Alderman Harrison and upon unanimous vote taken, it was ordered that the quote from Lily Pad in the amount of \$21,182.00 be and it is hereby approved and accepted as the lowest and best quote for the electric vehicle charging stations plus installation to be located on the Downtown Square. A copy of said quotes are on file in the Office of the City Clerk and a copy of the accepted quote follows:

	<b>Lilypad EV</b> 4591 Pacheco Blvd Martinez, CA 94553-2233 US +1 8665259723 keith.anderson@lilypadev.com
<b>Estimate</b>	
<b>ADDRESS</b>	<b>SHIP TO</b>
Batesville, MS	Batesville, MS
Batesville, MS	Granville Sherman
Granville Sherman	103 College Street
103 College Street	Batesville, MS 38606 US
Batesville, MS 38606	
<hr/>	
<b>ACTIVITY</b>	<b>QTY</b> <b>RATE</b> <b>AMOUNT</b>
ChargePoint:CT4021-GW1 Dual Output Gateway Option USA, Bollard Unit - 208/240V @30A with Cord Management	2    7,352.00    14,704.00T
ChargePoint:CPCLD-COMMERCIAL-1 1yr Prepaid Commercial Cloud Plan. Prepaid Commercial Cloud Plan subscription with station management features such as: Custom Video uploads and Automatic Software Updates, driver and fleet management features including: Access Control and Pricing & Automatic Payment Collection, as well as energy and power management features which include Power Sharing. Real-time dashboards and reports provided for applicable features. Station Activation purchase required. Cloud Plans are priced per port.	4    345.00    1,380.00T
ChargePoint:CT4001-CCM CT4000 Bollard Concrete Mounting Kit. Bolts: 5/8 - 11 x 9 F1554 Grade 55 hot-dipped galvanized threaded bolts - 3 ea. Nuts: 5/8 - Heavy Galvanized Hex Nuts (DH Rated) - 12 ea. Washers: Galvanized Washers (ASTM F436) - 9 ea. Plastic Template - 1 ea	2    100.00    200.00T
ChargePoint:CT4000-ASSURE1 1 prepaid year of ChargePoint Assure for CT4000 stations. Includes Parts and Labor Warranty, Remote Technical Support, On-Site Repairs when needed, Unlimited Configuration Changes, and Reporting.	2    737.00    1,474.00T
ChargePoint:CT4000-INSTALLVALID Customer works with their own contractor to perform all construction up to the point where the stations can be bolted down and connected. ChargePoint will then engage an authorized ChargePoint Partner to install the station on the prepared site and perform a Site Validation. This includes validating that the electrical capacity, transformers, panels, breakers, wiring, cellular coverage and station installation all meet ChargePoint published requirements and local codes. Upon successful Site Validation, the customer will be eligible to obtain warranty coverage under a ChargePoint Maintenance plan, sold separately. Note, a failed Site Validation will incur a second validation fee to repeat the validation after the site deficiencies are corrected. Priced per CT4000 station.	2    1,197.00    2,394.00T
ChargePoint:CPSUPPORT-ACTIVE Initial Station Activation & Configuration Service includes activation of cloud services and configuration of radio groups, custom groups, connections, access	2    325.00    650.00T

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ACTIVITY	QTY	RATE	AMOUNT
control, visibility control, pricing, reports and alerts. One time initial service per station.			
<b>Sales Tax</b>	1	0.00	0.00
Sales Tax calculated by AvaTax on Thu 13 Jul 14:59:10 UTC 2023			
STANDARD TERMS & CONDITIONS:	SUBTOTAL	20,802.00	
• Quote good for 30 days	TAX	0.00	
• Payment Terms: Net 30	SHIPPING	380.00	
• Manufacturer standard warranty applies	TOTAL		
• Standard Lead-time: 30-60 days			<b>\$21,182.00</b>
• Shipping: FOB Origin, Freight Prepaid & Charged Back			
• Customer responsible to verify AT&T/Verizon 4G cell coverage of -85dbm or better at installation location. -70dbm is better than -85dbm.			
• Returns of unopened packages subject to restocking charges. Opened packages may not be returned.			
• If installation included in quote, we reserve the right to invoice you for the charging station products at delivery and for installation when complete.			
• Any installation costs do not include unforeseen rock or other obstacles found while trenching or boring			
PAYMENT INSTRUCTIONS			
for entry into your accounting system			
Send Wire or ACH payments to:			
LilyPad EV			
Bank: JP Morgan Chase			
Routing# 322271627			
Checking# 793577260			
- or -			
Send Payment Check to			
LilyPad EV			
4591 Pacheco Blvd			
Martinez, CA 94553			
Accepted By	Accepted Date		

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**IN RE: SANITARY SEWER COLLECTION SYSTEM  
REHABILITATION REIMBURSEMENT REQUEST**

Upon motion of Alderman Morrow and second of Alderman Harrison and upon unanimous vote taken, it was ordered that the Mayor be and he is hereby authorized to execute necessary documents relative to the reimbursement request in connection with the Sanitary Sewer Collection System Rehabilitation.

**IN RE: MCWI PROJECTS**

Upon motion of Alderman Harrison and second of Alderman Land and upon unanimous vote taken, it was ordered that Mayor Ferrell be and he is hereby authorized to execute the necessary documents from Mississippi Department of Environmental Quality (MDEQ) relative to the MCWI projects.

**IN RE: APPROVAL TO WITHDRAW PUBLIC HEARING REQUEST**

Upon motion of Alderman Harrison and second of Alderman Land and upon unanimous vote taken, it was ordered that the public hearing request for rezoning from William C. Haire, Jr. be and it is hereby withdrawn.

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**IN RE: POLICE DEPARTMENT MATTERS**

Upon recommendation of Chief of Police Dennis Darby and upon motion of Alderman Harrison and second of Alderman Land and upon unanimous vote taken, it was ordered that the hiring freeze and the request for promotions be and it is hereby lifted, effective immediately.

**IN RE: APPROVAL FOR WEDDING – DOWNTOWN SQUARE**

Upon motion of Alderman Harrison and second of Alderman Dugger and upon unanimous vote taken, it was ordered that Justin Buring, Sr. be and he is hereby approved the use of the Downtown Square in order to have a wedding on February 29, 2024, between 3:00 p.m. and 5:00 p.m., contingent upon Mr. Buring providing proof of liability insurance prior to event.

**IN RE: BATESVILLE HOUSING AUTHORITY BANK ACCOUNT**

Upon motion of Alderman Harrison and second of Alderman Land and upon unanimous vote taken, it was ordered that the Batesville Housing Authority bank account be and it is hereby dissolved and the remaining balance be transferred to the General Fund.

**IN RE: APPROVAL TO ESTABLISH CASH DRAWER – MARLIE LAWRENCE**

Upon motion of Alderman Dugger and second of Alderman Land and upon unanimous vote taken, it was ordered that a cash drawer be established in the amount of \$150.00 for Marlie Lawrence.

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**IN RE: RODEO/FAIR/FESTIVAL**

There came on for discussion the matter of a rodeo/fair/festival to be held at the Batesville Civic Center June 27-30, 2024. Sheriff Shane Phelps along with representatives from the Deep South Rodeo were present and spoke requesting use of the parking lot and barn area at no cost. Civic Center Director Rodney Holley will solicit donations/sponsors for the music and fireworks show.

Upon motion of Alderman Morrow and second of Alderman Harrison and upon unanimous vote taken, it was ordered that the above be and it is hereby approved.

**IN OPEN SESSION**

Alderman Harrison moved that the meeting be closed to determine whether or not the Mayor and Board of Aldermen should declare an executive session. Thereafter, upon the affirmative votes of Aldermen Walton, Land, Dugger, Morrow and Harrison it was ordered that the meeting be closed in order to determine whether or not the Board should declare an executive session.

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**IN THE CLOSED MEETING**

Mayor Ferrell announced that the meeting is closed to determine whether or not the Mayor and Board of Aldermen should declare an executive session. Present in the closed meeting were: Mayor Hal Ferrell; Aldermen Land, Harrison, Dugger, Morrow and Walton; City Attorney Colmon Mitchell; City Clerk Susan Berryhill; Chief of Police Dennis Darby; Assistant Chief of Police Barry Thompson; Assistant Public Works Director Newt Benson; Parks and Recreation Director Heath Fullilove and Assistant City Clerk Shonnah Weaver.

On motion made by Alderman Harrison, seconded by Alderman Walton, and unanimously carried upon the affirmative votes of Aldermen Land, Walton, Dugger, Morrow and Harrison it was ordered that the Mayor and Board of Aldermen go into executive session in order to discuss the potential purchase of real property by the City and employment and job performance.

**IN OPEN MEETING**

The Mayor announced that the Mayor and Board of Aldermen will go into executive session for the purpose of discussing the potential purchase of real property by the City and employment and job performance and that the total vote on the motion to go into executive session was five (5) aldermen in favor and no aldermen opposed. Those present in the open meeting were Mayor Ferrell; Aldermen Harrison, Land, Dugger, Morrow and Walton; City Attorney Colmon Mitchell; City Clerk Susan Berryhill; Chief of Police Dennis Darby; Assistant Chief of Police Barry Thompson; Assistant Public Works Director Newt Benson; Park and Recreation Director Heath Fullilove and Assistant City Clerk Shonnah Weaver.

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**IN EXECUTIVE SESSION**

Mayor Ferrell announced that the Mayor and Board are in executive session. Those present in executive session were Mayor Ferrell; Aldermen Harrison, Walton, Dugger, Morrow and Land; City Attorney Colmon Mitchell City Clerk Susan Berryhill; Chief of Police Dennis Darby; Assistant Chief of Police Barry Thompson; Assistant Public Works Director Newt Benson; Parks and Recreation Director Heath Fullilove and Assistant City Clerk Shonnah Weaver.

There came on for discussion the potential purchase of real property by the City. (Greg Smith of Mendrop Engineering Resources was present during this part of discussion.) (City Clerk Susan Berryhill and Assistant City Clerk Shonnah Weaver left the meeting after this discussion.)

There next came on for discussion employment and job performance.

The executive session was concluded, and the Mayor and Board went into open meeting.

**IN OPEN MEETING**

The Mayor announced that the Mayor and Board are now in open meeting. Those present were Mayor Ferrell; Aldermen Land, Harrison, Dugger, Morrow and Walton; City Attorney Colmon Mitchell; Chief of Police Dennis Darby; Assistant Chief of Police Barry Thompson; Assistant Public Works Director Newt Benson and Parks and Recreation Director Heath Fullilove.

**IN RE: INTER-DEPARTMENTAL TRANSFER**

Upon motion of Alderman Harrison and second of Alderman Dugger and upon unanimous vote taken, it was ordered that Briar Hodges be and he is hereby transferred from the Code Office to the Parks and Recreation Department with a salary of \$17.00 per hour and six months probation, effective February 22, 2024

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**IN RE: PURGE FROM PAYROLL**

Upon motion of Alderman Morrow and second of Alderman Harrison and upon unanimous vote taken, it was ordered that Domika Williams be and he is hereby purged from payroll.

**IN RE: PROMOTION – STREET DEPARTMENT**

Upon motion of Alderman Harrison and second of Alderman Morrow and upon unanimous vote taken, it was ordered that Eddie Cole be and he is hereby promoted to Assistant Street Superintendent with a salary increase to \$20.00 per hour, effective February 22, 2024.

NOTE: No action was taken on the matter of the potential purchase of real property by the City.

**OTHER MATTERS COMING BEFORE THE MAYOR AND BOARD FOR DISCUSSION**

1. Chief Building Official Andy Berryhill provided copies of the building permits report for 2023 and fees collected for 2023 clean-ups.

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Upon motion duly made and seconded, the meeting was adjourned to reconvene at 2:00 o'clock p.m., Tuesday, March 5, 2024, at the City Hall at 103 College Street, Batesville, Mississippi.

In accordance with Section 25-41-7, Mississippi Code of 1972, as amended, a notice of said regular meeting has been posted in the City Hall and a copy of said notice follows these minutes.

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Mayor

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Clerk of the Mayor and Board of Aldermen  
Of the City of Batesville, Mississippi

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**NOTICE OF PLACE, DATE, HOUR AND SUBJECT MATTER  
OF A REGULAR MEETING OF THE MAYOR AND  
BOARD OF ALDERMEN OF THE CITY OF BATESVILLE, MISSISSIPPI**

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The regular meeting of the Mayor and Board of Aldermen of the City of Batesville, Mississippi, shall be held on the following subject matter at the following place, date, and hour, to-wit:

Place: City Hall, 103 College Street, Batesville, MS 38606

Date: On the 5<sup>th</sup> day of March, 2024

Hour: 2:00 p.m.

Subject Matter: To transact any and all business that may be transacted at the regular meeting of the Mayor and Board of Aldermen on the first and third Tuesdays of each month.

The meeting may be conducted through teleconference or video means. Participation is available to the general public at said location.